

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – May 5, 2026 at 7:00 p.m.
Approved June 9, 2026

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Daniela Albright called the meeting to order at 7:01 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Daniela Albright read the following statement:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Daniela Albright
Vice-President, Kaydeon Whidbee
John Tufaro

Absent

John Albright
Kristin Santoro

Others Present

Dr. Jenniffer Marycz, Chief School Administrator
Tim Mantz, Board Secretary

Flag Salute

II. PRESENTATIONS

Dr. Marycz recognized Students of the Month Sophia Maraventano and Brielle Spezio.

III. PTO REPORT

Dr. Marycz gave the PTO report.

IV. COMMITTEE REPORTS

Daniela Albright said that she and Kaydeon Whidbee will be attending the North Hunterdon Board of Education meeting on May 19th to discuss the potential regionalization with Bloomsbury.

V. STUDENT COUNCIL REPRESENTATIVE

Dr. Marycz provided a student council update.

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Dr. Marycz said that the majority of the NJSLA state testing is complete.

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VII. PUBLIC COMMENT

Shannon Williamson commented on Brielle Spezio winning Student of the Month.

VIII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following board affairs agenda items **1.1** through **1.4**;

Motion carried by unanimous roll call vote.

- 1.1** To approve the minutes of the April 14, 2026 regular meeting.
- 1.2** To approve the minutes of the April 14, 2026 executive session.
- 1.3** To approve the NJ Department of Education Official School Self-Assessment 2024-2025 HIB grade of 78.
- 1.4** To approve the following resolution:

WHEREAS, the North Hunterdon-Voorhees Regional High School District Board of Education (“North Hunterdon”) operates a limited purpose regional school district that currently serves high school students from Bethlehem Township, Califon Borough, Clinton, Clinton Township, Franklin Township, Glen Gardner Borough, Hampton Borough, High Bridge Borough, Lebanon Borough, Lebanon Township, Tewksbury Township, and Union Township; and

WHEREAS, high school students from Bloomsbury Township who completed the 8th grade currently attend North Hunterdon pursuant to a sending/receiving agreement; and

WHEREAS, Bloomsbury and North Hunterdon agreed that Bloomsbury resident students in grades 9 through 12 would attend North Hunterdon High School via a sending-receiving relationship until such time as the voters in the respective communities approve Bloomsbury joining North Hunterdon-Voorhees Regional as a constituent member of the regional district; and

WHEREAS, after due consideration, the Board determined there exists good cause to pursue a referendum on Bloomsbury becoming a constituent member of the North Hunterdon-Voorhees Regional High School District so as to provide the voters with the ability to decide how their tax dollars are spent and how their children are educated; and

WHEREAS the Board passed a resolution authorizing the submission of the required petition, pursuant to N.J.S.A. 18A:13-43, to the Commissioner of Education seeking authorization to hold a referendum on Bloomsbury becoming a constituent member of the North Hunterdon-Voorhees Regional High School District; and

WHEREAS, as North Hunterdon has an alternative apportionment for the election of its members due to the number of constituent districts it has and pursuant to N.J.S.A. 18A:13-46.1, Bloomsbury and North Hunterdon have discussed an alternative calculation and apportionment of the seats on the enlarged

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board of education, should Bloomsbury be permitted to join, that is consistent with the current apportionment employed by North Hunterdon; and

WHEREAS, the Feasibility Study commissioned by Bloomsbury and North Hunterdon concluded that the tax allocation method currently utilized by the North Hunterdon -- 100% equalized property valuation -- should remain the tax allocation method in the event that Bloomsbury is authorized to join North Hunterdon as a constituent member; and

BE IT RESOLVED that the Board hereby agrees that the referendum question placed before the voters shall reflect that the current tax allocation method of 100% equalized property valuation shall continue in the event that the voters approve the expansion of the North Hunterdon to include Bloomsbury as a constituent member.

BE IT FURTHER RESOLVED that, the Board hereby agrees that the following apportionment of seats on the North Hunterdon-Voorhees Board of Education shall be submitted to the voters in Bloomsbury with the above referendum seeking authorization from the voters for Bloomsbury to join North Hunterdon as a constituent member of North Hunterdon:

- Bethlehem Township and Hampton Borough: 1 representative (elected at-large)
- Union Township and Bloomsbury: 2 representatives (elected at-large)
- Califon Borough and Tewksbury Township: 2 representatives (elected at-large)
- Clinton Township and Lebanon Borough: 4 representatives (elected at-large)
- High Bridge Borough and Lebanon Township: 2 representatives (elected at-large)
- Town of Clinton, Franklin Township, and Glen Gardner Borough: 2 representatives (elected at-large)

BE IT FURTHER RESOLVED that, following passage of a similar resolution by North Hunterdon, special counsel, Porzio, Bromberg, & Newman, P.C., is authorized to submit to the Commissioner an alternative calculation with regard to the apportionment of membership of the enlarged district board of education pursuant to N.J.S.A. 18A:13-46.1.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following business affairs agenda items **2.1** through **2.6**;

Motion carried by unanimous roll call vote.

- 2.1** To approve budget transfers in the amount of \$24,414.19 for the period April 15, 2026 through May 5, 2026 as presented, noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.
- 2.2** To approve the May 5, 2026 current expense bill list for check numbers 20125 to 20154 totaling \$290,165.49.
- 2.3** To approve the service agreement between the Bloomsbury Board of Education and EMC2 for services for the 2026-27 school are, which are defined in the agreement and billed at \$1,200 in total upon the signing of the agreement, and on-site technological support and maintenance billed at an hourly rate of \$125 per the presented agreement.

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- 2.4 To approve Hope Educational Associates, LLC to provide school psychological services including psychological evaluations, consultation services and attendance at meetings for the 2026-27 school year at a rate of \$445/evaluation and \$75/hr for consultation service and attendance at meetings.
- 2.5 To approve an agreement with Maschio’s Food Service, Inc. to provide operation and management of the district’s food service program for the 2026-27 school year, at a total cost of contract of \$57,789.77, for a management fee of \$8,050 with no guarantee.
- 2.6 To approve the 2026-2027 school district budget as follows;

BE IT RESOLVED to approve the 2026-2027 school district budget as follows:

	Budget	Local Tax Levy
General Fund	\$3,926,717	\$2,116,521
Special Revenue Fund	<u>267,961</u>	
Total Base Budget	\$4,194,678	\$2,116,521

BE IT RESOLVED to accept the health care cost adjustment in the amount of \$102,983. The Bloomsbury Board of Education is not using the adjustment and acknowledges the adjustment will roll into banked cap.

WHEREAS, the Bloomsbury Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$7,500 for all staff and board members.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following personnel affairs agenda items **3.1** through **3.10**.

Motion carried by unanimous roll call vote.

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3.1 To offer re-employment to the following tenured certified staff for the 2026-2027 school year at the proper step of the salary guide.

Name	Position	FTE	Step/Degree
Bolmarcich, Karen	Teacher	1	18/MA+15
Duerring, Michele	Teacher	1	18/BA
Gasparovic, Kim	Teacher	1	11/MA+15
Glaab, Sherri	Teacher	1	17/MA+30
Hynes, Gabrielle	Teacher	1	6/BA
Lemasters, Alane	Teacher	1	18/MA+30
McGinty, Auburn	Teacher	1	9/MA
Pulcini, Dianna	Teacher	1	18/MA
Scuderi, Katie	Nurse	1	13/BA+15
Wilbur, Brooke	Teacher	1	7/MA
Williamson, Shannon	Teacher	1	18/BA

3.2 To offer re-employment for the 2026-2027 school year to the following non-tenured certified staff at the appropriate step on the salary guide.

Name	Position	FTE	Step/Degree
Ader, Stevielynn	Teacher	1	4/BA+15
LePage, Catherine	Teacher	1	10/MA
Slack, Emily	Teacher	1	4/BA
Wyer, Lynn	Teacher	1	2/MA

3.3 To offer employment to the listed Support Staff for the 2026-2027 school year.

Clerical

Hutchison, Lisa School/CST Secretary 12 Full Time \$54,387

Aides

Flizack, Jessica Classroom Aide 10 Part Time \$25,078
 Kerry, Genesis Classroom Aide 10 Part Time \$25,078
 Smith, Trinity Classroom Aide 10 Part Time \$25,078
 Thurber, Allison Classroom Aide 10 Part Time \$25,078
 Vitale, Nancy Classroom Aide 10 Full Time \$32,059

Operations

MacKinnon, John Facility Manager 12 Full Time \$67,113
 Thurber, Duncan PT Custodian 12 Part Time \$20/hr

Treasurer

Hanics, Jessica Treasurer \$7,000

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- 3.4 To approve a horizontal guide move for Kim Gasparovic from 10/MA to 10/MA+15 due to sufficient completion of graduate courses.
- 3.5 To approve Gayle Lewis to provide occupational therapy services for the 2026 extended school year at an hourly rate of \$63.
- 3.6 To approve the 2026-27 substitute list.
- 3.7 To approve Victoria Caprari as a leave replacement teacher for the 2026-27 school year until on or about March 31, 2027 at Step 1/BA.
- 3.8 To approve Shannon Williamson as a teacher for the 2026 extended school year for 4.5 hours per day for 16 days total from 7/6/26 through 7/30/26 to be paid at the contractual hourly rate.
- 3.9 To approve Karen Bolmarcich and Lisa Hutchison as data managers to submit necessary district relevant data to state and county levels for the 2026-27 school year.
- 3.10 To approve Colleen Villiano as a leave replacement teacher for the 2026-27 school year until on or about March 31, 2027 at Step1/BA pending criminal history check and approval of N.J.S.A. 18A:6-7.6.

IX. REORGANIZATION

ADOPTION OF POLICIES

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED that the Board of Education approves all school policies as written and contained in the Board Policy Manual for the 2026-2027 school year.

Motion carried by unanimous voice vote.

ADOPTION OF CURRICULUM

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED that the Board of Education approves the existing curriculum and textbooks for implementation in the 2026-2027 school year.

Motion carried by unanimous voice vote.

APPOINTMENTS FOR 2026-2027

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED that the Board of Education approves the following appointments/re-appointments for the 2026-27 school year:

Board Secretary	Tim Mantz
Auditor	Ardito & Co.
Treasurer of School Monies	Jessica Hanics
School Attorney	John Comegno - Comegno Law Group
School Physician	Randy Klein
Insurance Agent	Brown & Brown of New Jersey, Inc.
Dental Insurance Agent	MetLife

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Affirmative Action Officer	Jenniffer Marycz
Custodian of Records	Tim Mantz
Integrated Pest Management Coordinator.	John MacKinnon
Chemical Hygiene Officer	John MacKinnon
Designated Person (AHERA & RTK)	John MacKinnon

Motion carried by unanimous voice vote.

DESIGNATION OF BANK DEPOSITORIES

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED that the Board of Education designates the PNC Bank as the official depository of school funds for savings, checking, and investment funds and approval of the designation of signatures as follows:

Account	Signatures Required			
	President or alternate	Business Adm.	Treasurer of School Monies	Principal
General Account	X	X	X	
Payroll Account		BA OR	Treasurer	
Agency Account		BA OR	Treasurer	
Student Activity Acct		X		X
Cafeteria Account		X	X	

Motion carried by unanimous voice vote.

OFFICIAL NEWSPAPERS

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED that the Board of Education approves the Express Times as the official newspaper, the Star-Ledger as an alternate and the school district’s website as official posting locations for notices.

Motion carried by unanimous voice vote.

IMPLEMENTATION OF THE 2026-2027 BUDGET

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED that the Board of Education authorizes the Chief School Administrator and the School Business Administrator / Board Secretary to implement the 2026-2027 budget pursuant to local and state policies and regulations.

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Motion carried by unanimous voice vote.

BUDGET TRANSFER AUTHORIZATION

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED that the Board of Education authorizes of the Chief School Administrator and the Business Administrator to perform necessary line item transfers between Board of Education meetings pending formal approval by the Board.

Motion carried by unanimous voice vote.

ESTABLISH PETTY CASH FUNDS

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED that the Board of Education establish a petty cash account for the 2026-2027 school year in the amount of \$300 and appoint the Business Administrator to disburse and receive monies for this account. The maximum amount to be disbursed for a single transaction shall be set at \$40.00.

Motion carried by unanimous voice vote.

LOCAL TAX PAYMENT SCHEDULE

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED that the Board of Education requests the Borough to provide local tax levy funds for the 2026-2027 school year based on the following schedule:

1 st Quarter:	August 3, 2026	\$ 529,130.25
2 nd Quarter:	November 2, 2026	\$ 529,130.25
3 rd Quarter:	February 1, 2027	\$ 529,130.25
4 th Quarter:	May 3, 2027	\$ 529,130.25

Motion carried by unanimous voice vote.

DESIGNATE PURCHASING AGENT

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary, Tim Mantz, as the district’s qualified purchasing agent for the 2026-2027 school year to implement policy and procedure in accordance with Chapter 18A:18A etc., “Public Schools Contracts Law”.

Motion carried by unanimous voice vote.

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X. OLD AND NEW BUSINESS

The Board discussed the retaining wall issue recognized by the architect. The wall is cracked in multiple places and is beyond repair. The administration will work with the architect to consider all viable options.

XI. PUBLIC COMMENT

None

XII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:15 pm on a motion by Daniela Albright, seconded by Kaydeon Whidbee.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Respectfully submitted,

Board Member