

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – June 24, 2025 at 7:00 p.m.
Approved July 29, 2025

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Daniela Albright called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Daniela Albright read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Daniela Albright
John Albright
John Tufaro

Absent

Vice-President, Kaydeon Whidbee
Gabriel Lyons

Others Present

Dr. Jenniffer Marycz, Chief School Administrator
Tim Mantz, Board Secretary

Flag Salute

II. PRESENTATIONS

None

III. PTO REPORT

None

IV. COMMITTEE REPORTS

Dr. Marycz reported that the Board was awarded a grant to conduct the regionalization feasibility study.

V. STUDENT COUNCIL REPRESENTATIVE

None

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Dr. Marycz said the end of the school year went well and that a lot of progress as already been made this summer preparing for next year.

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VII. PUBLIC COMMENT

None

VIII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Daniela Albright, seconded by John Tufaro, to approve the following board affairs agenda items **1.1** through **1.3**;

Motion carried by unanimous roll call vote.

1.1 To approve the minutes of the May 13, 2025 regular meeting.

1.2 To approve the Student Safety Data System Report for period two (January 1, 2025 through June 30, 2025) reporting no incidents leading to removal, no HIB alleged, no restraints/seclusions, 6 HIB trainings and 25 HIB programs.

1.3 To approve the following resolution:

APPLICANT'S RESOLUTION
SCHOOL REGIONALIZATION EFFICIENCY PROGRAM

WHEREAS, the Department of Community Affairs (DCA) is dedicated to helping New Jersey school districts achieve educational excellence and district efficiencies: and

WHEREAS, the School Regionalization Efficiency Program (SREP) Grant supports public school districts and governing bodies across New Jersey who wish to study the feasibility of school district regionalization and consolidation; and

WHEREAS, school districts and governing bodies are invited to apply for funding to offset costs associated with conducting feasibility studies that support the creation of meaningful and implementable plans to form or expand regional school districts; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the School Regionalization Efficiency Program (SREP); and

WHEREAS, the Bloomsbury School District and North Hunterdon-Voorhees Regional High School District have determined to evaluate whether the Bloomsbury School District and North Hunterdon-Voorhees Regional High School District may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective with regional implementation plan development; and

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WHEREAS, the Bloomsbury School District has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating school districts and/or governing bodies.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the North Hunterdon-Voorhees Regional High School District, that the North Hunterdon-Voorhees Regional High School District does hereby join with the Bloomsbury School District in applying for a SREP Grant to support undertaking preparing the required feasibility study in order for Bloomsbury to petition the Commissioner to become a constituent member of the North Hunterdon-Voorhees Regional High School District. This award will provide funds for this study.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Daniela Albright, seconded by John Tufaro, to approve the following business affairs agenda items **2.1** through **2.7**;

Motion carried by unanimous roll call vote.

- 2.1** To approve budget transfers in the amount of \$40,386.20 for the period May 14, 2025 through June 24, 2025 as presented, noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.
- 2.2** To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **May 2025** and further that, in compliance with NJAC 6A:23A-16.10c, the Board of Education certifies that as of **May 31, 2025**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.3** To approve the June 24, 2025 current expense bill list for check numbers 19621 to 19687 totaling \$549,318.73.
- 2.4** To approve the Chief School Administrator and the Business Administrator to issue checks and make budget transfers necessary to close out the 2024-25 school year.
- 2.5** To authorize the Business Administrator to close the petty cash account as of June 30, 2025 and reopen the 2025-26 petty cash account in the amount of \$300 as of July 1, 2025.
- 2.6** To approve the Agreement for Legal Services for the 2025-26 school year with Porzio, Bromberg & Newman, P.C. to be billed at a rate of \$435 per hour for senior attorneys, \$295 per hour for associate attorneys and \$175 per hour for paraprofessional staff members.
- 2.7** To approve the following resolution:

WHEREAS, NJSA 18a:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Bloomsbury Board of Education wishes to transfer unanticipated excess

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current year or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Bloomsbury Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bloomsbury Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Daniela Albright, seconded by John Tufaro, to approve the following personnel affairs agenda items **3.1** through **3.9**;

Motion carried by unanimous roll call vote.

- 3.1** To approve a horizontal guide move for Stevie Ader from Step 2, BA to Step 2, BA+15.
- 3.2** To approve Gabby Hynes to virtually attend the "Structuring Your I&RS Team for a Successful Year" on 7/22/25. Cost is \$106 registration.
- 3.3** To approve Karen Bolmarcich to work up to 60 summer hours, paid at the contractual rate, to perform technological maintenance and upgrades.
- 3.4** To approve Stephanie Glacken as a leave replacement teacher for the 2025-26 school year, beginning on 8/20/25 through on or about 3/30/26, at Step 1, BA pending criminal history check and approval of N.J.S.A. 18A:6-7.6.
- 3.5** To approve Beth McGivney as a leave replacement teacher for the 2025-26 school year, beginning on or about 9/27/25 through on or about 4/1/26, at Step 1, BA pending criminal history check and approval of N.J.S.A. 18A:6-7.6.
- 3.6** To hire Josh Marason as a part-time custodian for the 2025-26 school year at an hourly rate of \$20.
- 3.7** To hire Al Boatman as a part-time custodian for the 2025-26 school year at an hourly rate of \$20.
- 3.8** To approve Emily Slack as the Honor Society Advisor for the 2025-26 school year to be paid per the contractual amount.
- 3.9** To approve Greg Ogden as the RTK, AHERA and IPM coordinator.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Daniela Albright, seconded by John Tufaro, to approve the following school affairs agenda items **4.1** through **4.12**.

Motion carried by unanimous roll call vote.

- 4.1** To approve the 2025-26 job manual.
- 4.2** To approve the 2025-26 mentoring program.
- 4.3** To approve the 2025-26 Virtual Reopening Plan.
- 4.4** To approve the 8th grade field trip to Camp Bernie on 9/25/25 – 9/26/25 in Port Murray, NJ.
- 4.5** To approve the 6th grade field trip to Junior Achievement on 3/31/26 in Edison, NJ.

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- 4.6 To approve the 2025-26 virtual plan.
- 4.7 To approve the Comprehensive Equity Plan for 2025-2028.
- 4.8 To authorize the Affirmative Action Team to conduct the needs assessment and to develop the Comprehensive Equity Plan.
- 4.9 To authorize the submission of the proposed Comprehensive Equity Plan.
- 4.10 To approve Jenniffer Marycz, Catherine LePage, Katie Scuderi, Emily Slack, Jess Flizack and Grace Almquist to attend in-house CPI training on 8/21/25 at a cost of \$60 per person.
- 4.11 To approve Catherin LePage, Emily Slack, Grace Almquist and Katie Scuderi to do two hours of online Prerequisite CPI training to be paid at the contractually hourly rate.
- 4.12 To approve Jess Flizack to do two hours of online Prerequisite CPI training to be paid at the paraprofessional hourly rate.

IX. OLD AND NEW BUSINESS

None

X. PUBLIC COMMENT

None

XI. EXECUTIVE SESSION

Motion by Daniela Albright, seconded by John Tufaro, to adopt the following resolution to enter into executive session at 7:14 p.m. This executive session is expected to last about 45 minutes. The general nature of the subject matter to be discussed is legal & personnel matters.

It is anticipated that action pursuant to this executive session may be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Bloomsbury Board of Education, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

Motion carried unanimous voice vote.

XII. RECONVENE

Motion by Daniela Albright, seconded by John Tufaro, that the Board of Education returns to regular session at 7:54 pm.

Motion carried unanimous voice vote.

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XIII.ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:55 pm on a motion by Daniela Albright, seconded by John Tufaro.

Motion carried by unanimous voice vote.

Respectfully submitted,

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Board Member