

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – July 25, 2023 at 7:00 p.m.
Approved September 12, 2023

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Daniela Albright called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Daniela Albright read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Daniela Albright
Vice-President, Kaydeon Whidbee
John Albright
Gabriel Lyons
John Tufaro

Absent

Others Present

Tim Mantz, Board Secretary

Flag Salute

II. PRESENTATIONS

None

III. PTO REPORT

None

IV. COMMITTEE REPORTS

None

V. STUDENT COUNCIL REPRESENTATIVE

None

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

None

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VII. PUBLIC COMMENT

None

VIII. ACTION ITEMS: Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following board affairs agenda items **1.1** through **1.5**;

Motion carried by roll call vote. All members voting in the affirmative with Daniela Albright abstaining from 1.1.

1.1 To approve the minutes of the June 13, 2023 regular meeting.

1.2 To approve the submission and acceptance of the application for “Individuals with Disabilities Education Act” (IDEA) fiscal year 2024 in the following amounts:

Basic:	\$ 32,750
Preschool:	\$ 742
Total Allocation:	\$ 33,492

1.3 To approve the submission of the Preschool Education Act grant application in the amount of \$222,930.

1.4 To approve the following resolution:

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Bloomsbury Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

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WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such

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reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution;

and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

1.5 To approve the district's Student Safety Data System Report for the period two running from January 1, 2023 through June 30, 2023 reporting no incidents leading to removal, one confirmed HIB, four HIB trainings and twelve HIB programs.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following business affairs agenda items **2.1** through **2.5**;

Motion carried by unanimous roll call vote.

2.1 To approve budget transfers in the amount of \$1,039.12 for the period June 14, 2023 through June 30, 2023 as presented, noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

2.2 To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **May 2023** and further that, in compliance with NJAC 6A:23A-16.10c, the Board of Education certifies that as of **May 31, 2023**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2.3 To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **June 2023** and further that, in compliance with NJAC 6A:23A-16.10c, the Board of Education certifies that as of **June 30, 2023**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2.4 To approve the June 30, 2023 current expense bill list for check numbers 18646 to 18671 totaling \$88,076.68.

2.5 To approve the July 25, 2023 current expense bill list for check numbers 18672 to 18699 totaling \$75,182.26.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following personnel affairs agenda items **3.1** through **3.8**;

Motion carried by unanimous roll call vote.

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Board Secretary/B.A.

Board Member