

**BLOOMSBURY BOARD OF EDUCATION**  
**Regular Meeting Minutes – June 13, 2023 at 7:00 p.m.**  
**Approved July 25, 2023**

**I. INTRODUCTORY ITEMS**

**CALL TO ORDER:**

Vice-President, Kaydeon Whibdee called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS ACT:**

Kaydeon Whidbee read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

**ROLL CALL**

Present

Vice-President, Kaydeon Whidbee  
Gabriel Lyons  
John Tufaro

Absent

President, Daniela Albright  
John Albright

Others Present

Tim Mantz, Board Secretary

Flag Salute

**II. PRESENTATIONS**

None

**III. PTO REPORT**

None

**IV. COMMITTEE REPORTS**

None

**V. STUDENT COUNCIL REPRESENTATIVE**

None

**VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

None

**VII. PUBLIC COMMENT**

None

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**VIII. ACTION ITEMS:** Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by Kaydeon Whidbee, seconded by Gabriel Lyons, to approve the following board affairs agenda items **1.1** through **1.3**;

Motion carried by unanimous roll call vote.

**1.1** To approve the minutes of the May 2, 2023 regular meeting.

**1.2** To approve the submission and acceptance of the application for “Elementary and Secondary Education Act” (ESEA) fiscal year 2024 in the following amounts:

|                   |          |
|-------------------|----------|
| Title I:          | \$ 0     |
| Title IIA:        | \$ 1,855 |
| Title IV:         | \$ 0     |
| Total Allocation: | \$ 1,855 |

**1.3** To accept the School Climate Change grant award in the amount of \$6,660.

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Kaydeon Whidbee, seconded by Gabriel Lyons, to approve the following business affairs agenda items **2.1** through **2.7**;

Motion carried by unanimous roll call vote.

**2.1** To approve budget transfers in the amount of \$17,527.69 for the period May 3, 2023 through June 13, 2023 as presented, noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

**2.2** To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **April 2023** and further that, in compliance with NJAC 6A:23A-16.10c, the Board of Education certifies that as of **April 30, 2023**, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**2.3** To approve the June 13, 2023 current expense bill list for check numbers 18581 to 18645 totaling \$494,080.63.

**2.4** To approve the Interlocal Services Agreement with the Pohatcong Township Board of Education for contracted School Business Administration Services for the 2023-24 school year at a fee of \$70,000.

**2.5** To approve the Chief School Administrator and the Business Administrator to issue checks and make budget transfers necessary to close out the 2022-23 school year.

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- 2.6** To authorize the Business Administrator to close the petty cash account as of June 30, 2023 and reopen the 2023-24 petty cash account in the amount of \$300 as of July 1, 2023.
- 2.7** To approve a contract with Elizabethtown Gas and participating contractor CMC Energy Services through the Camden County ESC cooperative purchasing contract 66CCEPS for boiler system upgrades in the amount of \$227,194 offset \$181,755.20 through current NJ energy rebates resulting in a cost to the district of \$45,438.80.

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by Kaydeon Whidbee, seconded by Gabriel Lyons, to approve the following personnel affairs agenda items **3.1** through **3.6**;

Motion carried by unanimous roll call vote.

- 3.1** To appoint the following stipend positions for the 2023-24 school year to be paid at the contract specified rate:

|   |                 |
|---|-----------------|
| Drama Club (2 quarters)                   | Angela Matus    |
| Drama Club (2 quarters)                   | Auburn Donaruma |
| National Junior Honor Society (1 quarter) | Kim Rohrer      |

- 3.2** To approve Jessica Flizack as a paraprofessional for the 2023 extended school year for 3.5 hours a day, 16 days total from 7/10/23 through 8/3/23 to be paid at an hourly rate of \$15
- 3.3** To hire Kevin Biedukiewicz as a full-time teacher for the 2023-24 school year at Step 1, BA pending criminal history check and approval of N.J.S.A. 18A:6-7.6.
- 3.4** To hire Rachel Crouse as a full-time teacher for the 2023-24 school year at Step 1, BA pending criminal history check and approval of N.J.S.A. 18A:6-7.6.
- 3.5** To approve Karen Bolmarcich to work up to 50 summer hours, paid at the contractual rate, to perform technological maintenance and upgrades.
- 3.6** To approve Kim Rohrer as a part-time summer custodian, beginning on June 14<sup>th</sup>, for no more than 4 hours a day to be paid at an hourly rate of \$15.

**D. Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by Kaydeon Whidbee, seconded by Gabriel Lyons, to approve the following school affairs agenda items **4.1** through **4.7**;

Motion carried by unanimous roll call vote.

- 4.1** To approve the 2023-24 job manual.
- 4.2** To approve the 2023-24 mentoring program.
- 4.3** To approve the American Rescue Safe Return Plan for the 2023-24 school year.
- 4.4** To approve the placement of the identified student in the North Hunterdon-Voorhees Regional High School District's special education program for the 2023-24 school year at an annual tuition of \$38,687.
- 4.5** To approve the following field trips:
- 8<sup>th</sup> grade to the Clinton Township Middle School on 11/14/23 in Clinton, NJ.

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- 4.6** To approve two hours of online CPI training for Michele Duerring, Angela Matus and Katie Scuderi to be paid at the contractually hourly rate and for Jessica Flizack to be paid at her 2023-24 hourly rate.
- 4.7** To approve Michele Duerring, Jessica Flizack, Jenniffer Marycz, Angela Matus and Katie Scuderi to participate in the in-house Crisis Prevention and Intervention Training on August 23<sup>rd</sup> at a cost of \$55 per person.

**IX. OLD AND NEW BUSINESS**

None.

**X. PUBLIC COMMENT**

None

**XI. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:04 pm on a motion by Kaydeon Whidbee, seconded by Gabriel Lyons.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz  
Board Secretary/B.A.

Respectfully submitted,

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Board Member