

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – March 14, 2023 at 7:00 p.m.
Approved April 11, 2023

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Daniela Albright called the meeting to order at 7:01 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Daniela Albright read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Daniela Albright
Vice-President, Kaydeon Whidbee
John Albright
John Tufaro

Absent

Gabriel Lyons

Others Present

Dr. Jenniffer Marycz, Chief School Administrator (via phone)
Tim Mantz, Board Secretary

Flag Salute

II. PRESENTATIONS

None

III. PTO REPORT

Dr. Marycz said the PTO met today to discuss upcoming events and fundraising ideas.

IV. COMMITTEE REPORTS

None

V. STUDENT COUNCIL REPRESENTATIVE

Sarah Kate Bickert reported on the present activities of the Student Council.

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Dr. Marycz said the Field Day committee continues to meet and plan the event while the teachers were conducting fundraisers to provide a Kona Ice Truck.

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Dr. Marycz told the Board that the 5th through 7th grades visited the Buehler Science Center on March 10th and had a great time.

VII. PUBLIC COMMENT

None

VIII. EXECUTIVE SESSION

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that be it

RESOLVED, that the Board of Education adjourn to executive session at 7:06 pm to discuss Student, Personnel and Legal issues.

Motion carried unanimous voice vote.

IX. RECONVENE

Motion by Daniela Albright, seconded by Kaydeon Whidbee, that the Board of Education returns to regular session at 7:30 pm.

Motion carried unanimous voice vote.

X. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following board affairs agenda items **1.1** through **1.2**;

Motion carried by roll call vote. All members voting in the affirmative with John Albright abstaining.

1.1 To approve the minutes of the February 14, 2023 regular meeting.

1.2 To approve the minutes of the February 14, 2023 executive session.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following business affairs agenda items **2.1** through **2.3**;

Motion carried by unanimous roll call vote.

2.1 To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **January 2023** and further that, in compliance with NJAC 6A:23A-16.10c, the Board of Education certifies that as of **January 31, 2023**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and

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that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2.2 To approve the March 14, 2023 current expense bill list for check numbers 18475 to 18515 totaling \$348,386.82.

2.3 To approve the following resolution:

To approve the tentative 2023-2024 school district budget as follows;

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	Budget	Local Tax Levy
General Fund	\$3,701,665	\$1,994,445
Special Revenue Fund	<u>37,767</u>	
Total Base Budget	\$3,739,432	\$1,994,445

BE IT FURTHER RESOLVED, that a public hearing be held on May 2, 2023 at the Bloomsbury School for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

BE IT FURTHER RESOLVED that the Bloomsbury Board of Education includes in the proposed budget the adjustment for the use of banked cap in the amount of \$50,674. The additional funds are included in the base budget and will be used toward tuition for special education out of district placements. The said need will be completed by the end of the 2023-24 budget year and will not be deferred or incrementally completed over a longer period of time.

WHEREAS, the Bloomsbury Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

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THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$7,500 for all staff and board members.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following personnel affairs agenda items **3.1** through **3.6**;

Motion carried by unanimous roll call vote.

- 3.1** To approve Gabby Bloshuck as a teacher for the 2023 extended school year for 4.5 hours a day, 16 days total from 7/10/23 through 8/3/23 to be paid at the contract specified hourly rate.
- 3.2** To approve all staff members as a paraprofessional for the 2023 extended school year for 3.5 hours a day, 16 days total from 7/10/23 through 8/3/23 at an hourly rate of \$15 as needed.
- 3.3** To approve all certified staff for the 2023-24 “Summer Learning Academies”, as needed, to be paid at the contract specified hourly rate.
- 3.4** To approve all certified staff as substitute teachers and paraprofessionals for the 2023 extended school year and Learning Academies, as needed, to be paid at the contract specified rate and \$15/hr for the paraprofessional rate.
- 3.5** To approve Charlene Shackelford as a long term substitute teacher for the 2022-23 school year, beginning on March 7th, at a rate of \$150/day.
- 3.6** To approve a leave of absence for Zach Moyer per the presented request.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Daniela Albright, seconded by Kaydeon Whidbee, to approve the following school affairs agenda items **4.1** through **4.2**;

Motion carried by unanimous roll call vote.

- 4.1** To approve the following conclusion of the referenced HIB investigation:

Incident Date	Conclusion of HIB Investigation	Offender Consequences
2/8/23 and prior	Incident fits HIB definition	3 days in-school suspension as well as remediation with the school counselor

- 4.2** To approve the attendance of staff members at the following conferences:

- Katie Scuderi on 3/9/23 to take the online “Investigation Practices in HIB” seminar. Cost is \$199 registration.
- Sherri Glaab to attend the “Medal of Honor Character Development Program” on March 15, 2023 in Monroe, NJ. Cost is mileage.

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XI. OLD AND NEW BUSINESS

Dr Marycz told the Board she had a PreK meeting today regarding reapplying for the PEA grant. The application would be due over the summer.

XII. PUBLIC COMMENT

None

XIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:34 pm on a motion by Daniela Albright, seconded by Kaydeon Whidbee.

Motion carried by unanimous voice vote.

Respectfully submitted,

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Board Member