

**BLOOMSBURY BOARD OF EDUCATION**  
**Regular Meeting Minutes – September 13, 2022 at 7:00 p.m.**  
**Approved October 11, 2022**

**I. INTRODUCTORY ITEMS**

**CALL TO ORDER:**

President, Daniela Albright called the meeting to order at 7:01 p.m. and asked everyone to please stand for the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS ACT:**

Daniela Albright read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

**ROLL CALL**

Present

President, Daniela Albright

John Albright

Kristin Santoro

John Tufaro

Absent

Vice-President, Kaydeon Whidbee

Others Present

Dr. Jenniffer Marycz, Chief School Administrator

Tim Mantz, Board Secretary

Flag Salute

**II. PRESENTATIONS**

None

**III. PTO REPORT**

Tracy Roth said the PTO is planning upcoming events and fundraisers and that the organization would have a presence at Back to School Night.

**IV. COMMITTEE REPORTS**

Dr. Marycz said she is still awaiting on the feasibility study draft from the Porzio firm. Once it is received, she will forward to the Board.

**V. CHIEF SCHOOL ADMINISTRATOR’S REPORT**

Dr. Marycz said that the beginning of school went very well. As the year opens, the district currently has “school choice” seats open.

Dr. Marycz told the Board that the school’s security team had a meeting today.

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**VI. PUBLIC COMMENT**

None

**VII. ACTION ITEMS: Chief School Administrator's Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by Daniela Albright, seconded by Kristin Santoro, to approve the following board affairs agenda items **1.1** through **1.3**;

Motion carried by roll call vote. All members voted in the affirmative with John Albright abstaining from 1.1 & 1.2

**1.1** To approve the minutes of the July 26, 2022 regular meeting.

**1.2** To approve the minutes of the July 26, 2022 executive session.

**1.3** To approve the second reading and adoption of the following policies and regulations:

- P 0143.2 High School Representative to the Board of Education
- P 0163 Quorum
- P 1511 Board of Education Website Accessibility
- P 2415 Every Student Succeeds Act
- P 2415.04 Title I – District – Wide Parent and Family Engagement (M)  
(Revised)
- P 2415.50 Title I – School Parent and Family Engagement (M) (New)
- P&R 2432 School Sponsored Publications
- P 3216 Dress & Grooming
- P 3270 Professional Responsibilities
- P 3270 Lesson Plans and Plan Books
- P 4216 Dress & Grooming
- P&R 5513 Care of School Property
- P 5517 School District Issued Student Identification Cards
- P 5722 Student Journalism

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Daniela Albright, seconded by Kristin Santoro, to approve the following business affairs agenda items **2.1** through **2.3**;

Motion carried by unanimous roll call vote.

**2.1** To approve budget transfers in the amount of \$15,131 for the period July 27, 2022 through September 13, 2022 as presented, noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

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- 2.2** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **July 2022** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **July 31, 2022**, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.3** To approve the September 13, 2022 current expense bill list for check numbers 18207 to 18268 totaling \$154,480.65.

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by Daniela Albright, seconded by Kristin Santoro, to approve the following personnel affairs agenda items **3.1** through **3.8**;

Motion carried by unanimous roll call vote.

- 3.1** To hire Richard Hrazanek as a part-time custodian for the 2022-23 school year, beginning on 9/14/22, at a rate of \$15.74/hour pending criminal history check and approval of N.J.S.A. 18A:6-7.6.
- 3.2** To hire Jessica Flizack as a paraprofessional for the 2022-23 school year at a salary of \$22,120 pending criminal history check and approval of N.J.S.A. 18A:6-7.6.
- 3.3** To hire Taylor Gibson as a full-time teacher for the 2022-23 school year at Step 3, BA pending criminal history check approval of N.J.S.A. 18A:6-7.6.
- 3.4** To hire Sherri Glaab as a full-time teacher for the 2022-23 school year at Step 13, MA+30 pending criminal history check approval of N.J.S.A. 18A:6-7.6.
- 3.5** To hire Kim Koseck as a long-term substitute for World Language for the 2022-23 to be paid at a per diem \$150 pending criminal history check approval of N.J.S.A. 18A:6-7.6.
- 3.6** To approve Carol Lytwyn and Charleen Shakelford as substitute teachers for the 2022-23 school year pending criminal history check approval of N.J.S.A. 18A:6-7.6.
- 3.7** To approve a salary guide adjustment for Concetta Hynes from Step 6, BA+15 to Step 6, BA+30.
- 3.8** To appoint the following stipend position for the 2022-23 school year to be paid at the contract specified rate:

Curriculum Coordinator	Kim Rohrer
New Teacher Coordinator	Auburn Donaruma
NJHS Advisor (1 quarter)	Kim Rohrer
8 <sup>th</sup> Grade Advisor	Kim Rohrer
Art Club (1 additional quarter)	Kelsey Nemeth

**D. Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by Daniela Albright, seconded by Kristin Santoro, to approve the following school affairs agenda items **4.1** through **4.8**;

Motion carried by unanimous roll call vote.

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- 4.1** To approve the 2022-23 tuition contract with the Warren County Technical School District for 6 students at an annual tuition rate of \$4,827 per student, plus a prior year adjustment of (\$24,955), for a total of \$4,007.
- 4.2** To approve the 2022-2023 tuition contract with the Phillipsburg School District for 21 students at an annual tuition rate of \$15,618 per student, plus prior year adjustments in the amount of (\$1,311) for a total of \$326,667.
- 4.3** To approve a personal aide contract for the 2022-23 school year, for the identified student, with the Phillipsburg Board of Education at a total cost of \$32,206.
- 4.4** To approve the bus evacuation drill done on September 26, 2022.
- 4.5** To accept Auburn Donaruma’s letter rescinding her position as volleyball club advisor.
- 4.6** To approve the 2022-23 Nursing Services Plan.
- 4.7** To approve the attendance of staff members at the following conferences:
- Katie Scuderi on 10/19/22 to the 31<sup>st</sup> Annual School Health Conference in Somerset, NJ. Cost is \$99 registration and mileage expense.
  - Jennifer Berge and Shannon Williamson to attend The Buehler Challenge & Science Center PD on 9/27/22 in Paramas, NJ. Cost is \$50 registration and mileage.
  - Appropriate staff to CPR training on 10/10/22 in the school at a cost of \$50 per person not to exceed 15 staff members.
  - Six staff members to CPI training on 10/10/22 in Belvidere, NJ. Cost is \$60 per person plus mileage.
  - Angela Matus to Special Education Director’s Roundtable Meetings for the 2022-23 school year at Hunterdon County Polytech. Cost is mileage.
  - Jennifer Berge and Shannon Williamson to the “Return to the Moon” mandatory teaching training on 9/27/22 in Paramus, NJ. Cost is \$50 registration each and mileage.
- 4.8** To approve the following field trips:
- 8<sup>th</sup> grade to Twisted Escapes – Alien Encounters on 9/23/22 in Easton, PA.

**VIII. OLD AND NEW BUSINESS**

None

**IX. PUBLIC COMMENT**

None

**X. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:23 pm on a motion by Daniela Albright, seconded by Kristin Santoro.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz  
Board Secretary/B.A.

Respectfully submitted,

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Board Member