BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – December 11, 2012 at 7:00 p.m.
Approved January 8, 2013

I. INTRODUCTORY ITEMS

CALL TO ORDER**:**
President, Marianne Treanor called the meeting to order at 7:01 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:
Marianne Treanor read the following statement:
The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Hunterdon County Democrat & The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present	Absent
President, Marianne Treanor	Rebecca Petri
Vice-President, Marnie Carrick	
Kevin Kerfoot	
Kiersten Robbins	

Others Present
Albert Purdy, Interim Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary

Flag Salute

II. COMMUNICATIONS TO THE BOARD

Marianne Treanor referred to the letter from Phillipsburg School District Superintendent George Chando and Phillipsburg Board of Education President Kevin DeGerolamo as well as the Christmas card from Steve Weber.

III. PTO REPORT

Beth Roles reported that the Holiday Corner was being held this week while the Holiday Luncheon would be next week.

IV. COMMITTEE REPORTS

C. Personnel

Marianne Treanor said that the committee met with the Bloomsbury Education Association regarding revising the 2012-13 school calendar. She and Mr. Purdy explained the changes and the rationale behind them.

D. Public Relations

Marianne Treanor said that Rebecca Petri would be the Bloomsbury representative to the Phillipsburg Board of Education for 2013. She also said that the Board would begin exploring options for a shared CSA.

V. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Purdy reported that there were no HIB incidents since last meeting.

Mr. Purdy met with FEMA representatives regarding the potential for recovering any expenses resulting from Hurricane Sandy.

Mr. Purdy said the Holiday Concert was scheduled for Thursday the 13th at 7:00pm.

VI. PUBLIC COMMENT

Bob Gliniecki said that the school used to have an administration consisting of a Principal and a shared CSA that worked well. He thanked the Board members for all of their hard work regarding the high school issue.

VII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Kiersten Robbins, seconded by Marnie Carrick, to approve the following board affairs agenda item **1.1** through **1.3**;

Motion carried by unanimous roll call vote.

1.1 To approve the minutes of the November 26, 2012 regular meeting.
1.2 To approve the minutes of the November 26, 2012 executive session.
1.3 To approve the NJQSAC Statement of Assurance for the 2011-12 School Year.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Kevin Kerfoot, seconded by Kiersten Robbins, to approve the following business affairs agenda item **2.1** through **2.4**;

Motion carried by unanimous roll call vote.

2.1 To approve the December 11, 2012 current expense bill list for check numbers 13415 to 13431 totaling $166,405.25.
2.2 To authorize On-Tech Consulting, Inc. to manage the E-rate process for the 2013-2014 funding year at a rate of 40% of any funding received through the Universal Service Fund program, either in the form of discounts from vendors or reimbursements from the USAC directly.

2.3 To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **November 2012** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **November 30, 2012**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2.4 To enter into a joint transportation agreement with the Greenwich Township School District for the 2012-13 school year at a total annual cost of $1,365.54 with terms as presented.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Marnie Carrick, seconded by Marianne Treanor, to approve the following personnel affairs agenda item **3.0** through **3.3**;

Motion carried by unanimous roll call vote.

3.0 To approve supplementing 20% ($11,165) of Laney Borgstrom's 2012-13 base salary of $55,823 with NCLB Title I funds.

3.1 To approve Miriam Feranda as a substitute teacher for the 2012-13 school year.

3.2 To hire Meredith Schwartz as a maternity leave replacement preschool teacher for the 2012-13 school year beginning on November 26, 2012 through June 30, 2013, Step 1, MA, $47,963.

3.3 To approve Debra DePaolo as a substitute teacher for the 2012-13 school year.

D. Consent Agenda Motion: School Affairs

Motion made by Marianne Treanor, seconded by Marnie Carrick, to approve the following school affairs agenda item **4.1** through **4.4**;

Motion carried by unanimous roll call vote.

4.1 To approve the following building use requests:

i. Student Council on 12/14/12 from 7:00 pm to 9:30 pm in the gym for a holiday dance.

4.2 To approve the following field trips:

- Chime Ensemble to the Thomas Kraft Center on 12/17/12 in Hackettstown, NJ.

4.3 To approve Desiree Daniels, a student at Fairleigh Dickinson University, to observe between 1/7/13 through 1/11/13 in Lisa Arlotto's classroom.

4.4 To approve the revised 2012-13 school calendar as presented.

Marianne Treanor thanked the BEA for their help and cooperation regarding the schedule revision.

VIII. OLD AND NEW BUSINESS

Marianne Treanor said that she had reached out to Bloomsbury's NJSBA representative as the Board needed to review its self-evaluation. She would see if the representative would be able to attend the Board's January meeting.

Marnie Carrick asked how Strauss Esmay would move forward with the District's policy manual. Mr. Purdy explained the process and said that the policies were recently forwarded to Strauss Esmay for review.

Kevin Kerfoot had a question concerning the Strauss Esmay contract which Mr. Purdy clarified.

IX. PUBLIC COMMENT

Bob Gliniecki presented the Bloomsbury School with a Phillipsburg School District Christmas ornament. Mr. Gliniecki asked what the motion regarding E-rate entailed.

X. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:36 p.m. on a motion by Marianne Treanor, seconded by Kiersten Robbins.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Respectfully submitted,

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Board Member