

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – June 8, 2010 at 7:00 p.m.
Approved July 13, 2010

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Karyn Frey called the meeting to order at 7:03 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Karyn Frey read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Hunterdon County Democrat & The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Karyn Frey
Matthew Hall
Marianne Treanor

Absent

Vice-President, Mike Galuppo

Others Present

Mike Slattery, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary

Flag Salute – Pledge of Allegiance led by May Super Student of the Month Liam Halloran.

II. COMMUNICATIONS TO THE BOARD

Ms. Frey said that the Board had received a letter from Marnie Carrick expressing interest in filling the open Board of Education seat made available by Cathy Foulk's resignation. Ms. Frey opened the meeting to questions from the Board for Mrs. Carrick but the Board expressed that her previous tenure as a board member spoke for itself.

The following motion was made:

Motion by Karyn Frey, seconded by Marianne Treanor, to approve the appointment of Marnie Carrick to fill the vacant Board of Education seat.

Motion carried unanimous voice vote.

III. PRESENTATIONS

Karyn Frey recognized Debra Kane for her 38 years of service to the Bloomsbury School District and read a resolution passed in the New Jersey State Senate written by Senator Michael Doherty predicated on her dedication to the profession.

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Ms. Frey presented Ms. Kane with a plaque commemorating her retirement and expressed the Board's sincere gratitude for her wonderful work and years of service to the school district.

IV. PTO REPORT

Marianne Treanor reported that field day had been moved to Thursday, June 10th due to the potential for bad weather on the 9th.

Ms. Treanor said that the "Early Bird Breakfast" was a success and announced that the PTO would be holding a clothing drive on June 14th.

The PTO bought a new reading table for Mrs. Glackin's room, made a donation to the recreation association and bought nine new laptops for the school.

Ms. Treanor told the Board that Karen Bolmarcich is developing a new website for the PTO. The web address will be www.bburopto.com.

Ms. Treanor approached the Board with a parent request to build a Scrabble board out of pavers on school grounds.

V. COMMITTEE REPORTS

A. Policy

Karyn Frey led the discussion as the Board reviewed the following policies;

6145.1/6.45.2	Intramural/Interscholastic Competition
6145.3	Publications
6146.2	Promotion/Retention
6147	Standards of Proficiency
6147.1	Evaluation of Individual Student Performance
6151	Class Size

- Matthew Hall asked what the maximum class size was and how this was determined. Mr. Slattery said that there was not a standard maximum class size other than the maximum capacity of each room per fire code. The size of each class was determined by what was best for that particular class.

6153	Field Trips
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F. Education

Marianne Treanor said that the committee had narrowed down the top student essays to three and had forwarded them to Mr. Slattery for review.

The committee had reviewed state mandated minimum standards for a formal G&T program and felt that the school had to revise its own standards to meet these requirements. Matthew Hall asked if there was a comprehensive K-8 G&T program in place. Mr. Slattery said that there was not.

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Karyn Frey read the list of former Bloomsbury students who had made the Phillipsburg High School honor roll and applauded their efforts.

Ms. Frey gave a brief synopsis of the presentation that she had attended on the second Race To The Top grant application. Should the state be chosen, each school that signed off on the application would get at least \$100,000 and she relayed the guidelines under which the money could be used. She also mentioned that it has become evident the state is moving away from consolidation and is now looking for efficiencies in schools.

Ms. Frey attended the HCESC meeting and a topic of interest was local Board's relationship with the NJSBA. For the upcoming year, dues for each board to be a member would decrease and each school would receive a \$2,000 credit towards any workshops or fee based activities that board members might participate in.

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Slattery told the Board that graduation was scheduled for June 15th at 7:00 pm and that anyone planning on attending will need a ticket to get in to both the ceremony and the reception following.

Mr. Slattery said that Stacey Skene and Kelly Mottley have been representing the district in the cluster wide Language Arts curriculum revision and that the group believes that something should be ready by September.

Mr. Slattery pointed out the Professional Development Plan was on the agenda for approval and stated that the Technology Plan is still awaiting approval.

Mr. Slattery reiterated that field day would be held on Thursday, June 10th.

VII. PUBLIC COMMENT

Vicki Papis inquired about the official head count for the 8th grade reception and was told that nothing had been finalized.

VIII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

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A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Matthew Hall, seconded by Karyn Frey, to approve the following board affairs agenda item **1.1** through **1.4**;

Motions 1.1 and 1.3 carried by roll call vote. All voting in the affirmative with Marnie Carrick abstaining on 1.1.

Motion 1.2 was defeated by a vote of 3-1; all voting in the negative with Karyn Frey voting yes.

Motion 1.4 was defeated due to not receiving a majority vote. Marianne Treanor and Karyn Frey voted in the affirmative with Matthew Hall voting no and Marnie Carrick abstaining.

1.1 To approve the minutes of the May 4, 2010 reorganization meeting.

1.2 To approve the second reading and adoption of Policy 5141.22 – Food Allergies.

Karyn Frey told the Board that she had spoken with attorneys and other school districts who all strongly suggested the Board keep the policy as written or, if anything, make it more restrictive. It was these entities general consensus that the more lenient the policy the more the Board was exposing itself to potential problems. Ms. Frey passed around a “Food Action Allergy Plan” that she felt should be added to the policy to further clarify any specific circumstances in which particular care should be taken.

Marianne Treanor asked that if a child was to be subject to particular food limitations would a doctor’s note be required or would the onus be on the parent’s to notify the school? Ms. Treanor also questioned that should one grade have an allergy specific guideline to adhere to if it would affect the entire school? Mr. Slattery said that everything would be handled on a case by case basis.

Marnie Carrick believes that policies adopted by the Board should be reasonable without being hysterical and thinks that this policy is unreasonable. Matthew Hall supported this opinion.

1.3 To approve the payment of up to \$200, to be matched by PNC Bank, towards a savings bond award of \$200 to a graduating 8th grade student.

1.4 To approve the QSAC “Corrective Action Plan” as presented.

Mr. Slattery explained the process by which the Corrective Action Plan was determined and summarized the steps to be taken to bring the district into compliance. Mr. Hall said that he was uncomfortable approving this plan as he has not seen it.

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B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Marnie Carrick, seconded by Karyn Frey, to approve the following business affairs agenda items **2.0** through **2.9**;

Motion carried by roll call vote. All voting in the affirmative with Marnie Carrick abstaining.

- 2.0** To approve budget transfers in the amount of \$40,494.68 for period April 1, 2010 through May 31, 2010 as presented, noting that Commissioner approval was not required, as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.
- 2.1** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **April 2010** and further that, in compliance with NJAC 6A:23-2.11(c)4, the Board of Education certifies that as of **April 30, 2010**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.2** To approve the June 8, 2010 current expense bill list for check numbers 12094 to 12164 totaling \$258,106.32.
- 2.3** To approve transportation contract number Q5-09/10 with BK Dalrymple in the amount of \$150 for field trips as presented.
- 2.4** To approve the Chief School Administrator and the Business Administrator to issue checks and make budget transfers necessary to close out the 2009-10 school year.
- 2.5** To authorize the Business Administrator to close the petty cash account as of June 30, 2010 and reopen the 2010-11 petty cash account in the amount of \$300 as of July 1, 2010.
- 2.6** To approve transportation contract number Q6-09/10 with BK Dalrymple in the amount of \$700 for field trips as presented.
- 2.7** To approve participation in the Grinspec Group Insurance Trust Agreement for the policy period beginning 7/1/10 through 6/30/11 as presented.
- 2.8** To approve the addendum to the Grinspec Group Insurance Trust Agreement establishing a dental rate of \$63.13 per month per person for the period July 1, 2010 through June 30, 2012.
- 2.9** To approve transportation contract number Q7-09-10 with the Snyder Bus Company in the amount of \$1,000 for field trips as presented.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Karyn Frey, seconded by Marianne Treanor, to approve the following personnel affairs agenda items **3.0** through **3.7**.

Motion carried by unanimous roll call vote.

- 3.0** To approve Warren County Special Services School District (WCSSSD) to provide related services to identified students for the 2010-11 school year per their rate schedule as presented.

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- 3.1** To approve a contract with Elspeth Sawyer, OTR/L to provide occupational therapy services for the 2010-11 school year at a rate of \$68 per hour school based therapy and \$70 per hour home based therapy per the presented contract.
- 3.2** To approve the agreement for the 2010 ESY/Recreation Program between the Bloomsbury Board of Education and HCESC from July 1, 2010 through August 12, 2010 for thirty days, five hours per day, Monday through Friday at a total cost of \$16,000.
- 3.3** To approve a horizontal guide move for Dianna Kohrt from Step 3, BA to Step 3, BA+15 effective June 1, 2010.
- 3.4** To amend the placement of Dianna Kohrt for the 2010-11 school year from Step 4, BA to Step 4, BA+15.
- 3.5** To approve a salary of \$125,445 for Chief School Administrator Michael Slattery for the 2010-11 as per his established contract.

Matthew Hall asked if goals have been established that would prompt Mr. Slattery receiving merit pay in the 2010-11 school year as dictated by the contract. Ms. Frey said that they have not. Mr. Hall went on to ask if the raise on the agenda for approval included a form of merit pay. Ms. Frey said that it did not.

- 3.6** To offer employment to the listed Support Staff for the 2010-2011 school year.

<u>Clerical</u>	<u>Job Title</u>	<u>Months per year</u>	<u>Salary</u>
Eich, Linda	Secretary	12 Full Time	\$38,138
 <u>Operations</u>			
Andrews, Dan	Custodian		\$11.48 per hour
Weber, Steven	Head Custodian	12 Full Time	\$52,489
 <u>Aides</u>			
Lindner, Beverly	Classroom Aide	10 Full Time	\$17,804
Payne, Linda	Classroom Aide	10 Full Time	\$13,708
Sodine, Nanine	Classroom Aide	10 Full Time	\$16,083
Vitale, Ann	Classroom Aide	10 Full Time	\$8,227
Vitale, Ann	Library Aide	10 Full Time	\$5,483
 <u>Treasurer</u>			
Fischer, Patti	Treasurer		\$2,247

- 3.7** To approve a Shared Services Agreement with the Alpha Board of Education for the purposes of sharing an Art Teacher for the 2010-2011 school year at a 2/5 cost, approximately \$26,804.80, of the overall pay and benefit package of Ms. Jenna Lamas who will serve as the Art Teacher of record.

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D. Consent Agenda Motion: School Affairs

Motion made by Marianne Treanor, seconded by Matthew Hall, to approve the following school affairs agenda items **4.1** through **4.4**;

Motions 4.1 through 4.4 i carried by unanimous roll call vote.

Motion 4.4 ii defeated by unanimous roll call vote.

4.1 To approve the 2010-11 District Professional Development Plan.

4.2 To approve Rachel Van der Wal, a student at Maranatha Baptist Bible College, to perform fifty hours of field work during the 2010-11 school year with Lori Hartman in third grade.

4.3 To approve a summer course request for Lori Hartman as presented.

4.4 To approve the following building use requests:

- i. Bloomsbury Recreation on 6/14/10 at 5:00 pm and 7/5/10 – 8/6/10 in the all-purpose room from 1:00pm – 3:00pm for summer recreation crafts.
- ii. Bloomsbury PTO on 7/19/10, 7/26/10, 8/2/10 and 8/9/10 in the all-purpose room from 6:00pm – 8:00pm for Zumba class.

The Board was concerned about the insurance aspect of the Zumba class and who would be liable in case there was an injury. The Board was also reluctant to allow the school to be used by a for-profit entity when the school did not have a set fee to charge these entities.

IX. OLD AND NEW BUSINESS:

Karyn Frey said that the Board needed to work on the revising the Food Allergies policy as one needed to be put in place.

Ms. Frey asked if the Board would like to still conduct business by way of committees or always by Board majority. The consensus was that the committee structure was appropriate.

Marnie Carrick was appointed to Board committees.

Marianne Treanor volunteered to attend the June Town Council meeting.

Ms. Frey said that the Board needed to address the District Improvement Plan mandated by QSAC and that she would disseminate any and all information the Board members felt they needed to come to a consensus. Rather than focusing on one particular aspect to achieve compliance, Matthew Hall felt that the plan should encompass all the areas where the district was determined to be deficient.

X. PUBLIC COMMENT

Vicki Papis inquired about the cost of the school's dental plan.

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XI. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:12 p.m. on a motion by Karyn Frey, seconded by Marnie Carrick.

Motion carried by unanimous voice vote.

Respectfully submitted,

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Board Member