

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – June 5, 2012 at 7:00 p.m.
Approved July 10, 2012

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Karyn Frey called the meeting to order at 7:02 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Karyn Frey read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Hunterdon County Democrat & The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Karyn Frey
Vice-President, Marianne Treanor
Marnie Carrick
Rebecca Petri
Kiersten Robbins

Absent

Others Present

Mike Slattery, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary
Paul Barger, Board Attorney

Flag Salute – Pledge of Allegiance led by April Super Student of the Month Aidan Schappert and May Super Student of the Month Nicole DeMari.

Lisa Arlotto read a letter to Mr. Slattery on behalf of the Bloomsbury Education Association thanking Mr. Slattery for all of his efforts and hard work throughout his tenure as Chief School Administrator at Bloomsbury. By fostering a trusting, supportive and respectful environment, Mr. Slattery was able to progress the school significantly forward from where it was when he was hired. The staff expressed that it had been an honor to work with Mr. Slattery and that he would be greatly missed by everyone.

Mr. Slattery thanked the students, parents and staff that he had the privilege of working with during his time at Bloomsbury. He applauded the staff for their consistently top notch performance and was pleased to say that the next administrator has nothing to worry about.

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II. PRESENTATIONS

The Band and Guitar Clubs each engaged the Board in a performance to show what they had been able to accomplish.

Members of the Student Council addressed the Board to discuss their activities throughout the school year which focused on efforts to make the school and community better. The group hosted food drives, clothing drives and fundraisers as a way to give back to those in need.

The Peer to Peer group explained that the primary purpose of their club was for the older students to reach out to the younger ones as a way to help as they progress towards middle school. Outreaches to the younger group would strive to educate them on topics such as drug use, self/body image and the importance of setting a good example as they became older for the younger students in the school.

The Geocaching Club told the Board that they felt the group was a wonderful experience that afforded the students an opportunity to do something that most have never done before. The students felt that learning how to use a GPS and having to work as a group to accomplish a task were life skills that would benefit them in the future.

Students who participated in Battle of the Books told the Board they had to read ten books on which they were quizzed in a county wide competition. The third grade team won their division while the fourth grade team reached the semi-finals.

III. LOTTERY DRAWING

Rebecca Petri drew 2012-13 student names to determine which students would be in the AM or PM session of Preschool.

IV. COMMUNICATIONS TO THE BOARD

Mr. Slattery referred to written requests from staff members included in the agenda packets for the Board's future consideration.

V. PTO REPORT

Kiersten Robbins said that PTO provided lunch for Field Day and that Artist Day as well as the Early Bird Breakfast was scheduled Wednesday, June 6th.

V. COMMITTEE REPORTS

A. Policy

Karyn Frey led the discussion as the Board reviewed the following policies:

3516 Safety

Kiersten Robbins suggested that "hazardous" might be removed from the policy as the term has specific connotations. This version of the policy mirrored that distributed by the NJSBA but the Board would check on the word use.

3541.1 Transportation Routes and Services

3541.31 Privately Owned Vehicles

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3541.33 Transportation Safety

Rebecca Petri asked if there were any additional HIB measures that should be included with the policy. Mr. Slattery mentioned that the HIB policy does cover transportation but that the Board could check with the NJSBA.

3542 Food Service

3542.1 Local Wellness/Nutrition

3542.31 Free of Reduced-price Lunches/Milk

3542.44 Purchasing

3570 District Records and Reports

3571.4 Audit

3600 Evaluation of Business and Non-instructional Operations

Kiersten Robbins asked that if the Board had any additional questions or input regarding the G&T policy to please let her know. Ms. Robbins discussed some recent modifications and believes that the policy is inline with the district's philosophy of an inclusive educational environment while adhering to the Common Core Curriculum Standards.

Karyn Frey asked if the committee had approached the CST with regard to the personal learning plans. Ms. Robbins stated they had and the CST told them they had no experience with such plans but suggested the Board consider hiring a LDTC to handle the new G&T piece.

D. Public Relations

Rebecca Petri said that a Community Service Survey was available for the public and encouraged their participation.

Kiersten Robbins asked how the Board wanted to advertise the presentation on the Feasibility Study that would take place at the June 26th meeting. The Board decided to put out a town-wide blast, advertise on the school's website and post the meeting around town.

E. Education

Rebecca Petri told the Board she attended a workshop, hosted by the NJDOE, on the new teacher evaluation methods. She discussed what she had learned and provided some of the time frame for implementation with the Board.

Marianne Treanor thanked the staff for the job they did during Field Day.

F. Superintendent Search Committee

Marianne Treanor said that the committee had met with the teacher group to get feedback on what they would like to see in the new CSA. The committee has advertised for an interim CSA as well as a Principal and that phone and in-person interviews for the interim position had begun. The committee hoped to hire an interim CSA at the June 26th meeting.

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VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Slattery thanked the staff and the PTO for all of their work during Field Day.

Mr. Slattery reminded those Board members who were planning on attending the graduation reception that payment needed to be submitted.

Mr. Slattery congratulated the third grade on winning Battle of the Books. They came in first out of seventeen schools that competed.

Mr. Slattery said that Artist Day would be held tomorrow and thanked Lisa Arlotto for her efforts in coordinating the event.

Mr. Slattery told the Board that there were three new HIB investigations since the last report. One investigation was on-going, one was a code of conduct violation and the thirds was determined to be HIB.

VII. PUBLIC COMMENT

Joanna Murphy asked the Board for information regarding the G&T program as it would relate to her children. She asked if any specific information would be forthcoming. Mr. Slattery said that he would be in touch by the end of the year.

Michelle Evanowski thanked Mr. Slattery for his years of service and wished him the best in his future endeavors. Ms. Evanowski also thanked Laney Borgstrom for giving the students additional instrumental opportunities.

VIII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Kiersten Robbins, seconded by Marianne Treanor, to approve the following board affairs agenda item **1.2** through **1.5**;

Motion carried by unanimous roll call vote.

**Motion tabled until the June 26th meeting.*

1.1 *To approve the minutes of the May 8, 2012 regular meeting.**

The Board discussed the minutes and requested changes be made to better clarify statements made during the May 8th board meeting. The motion was tabled until the changes could be made and reviewed.

1.2 To approve the minutes of the May 8, 2012 executive session.

1.3 To approve the minutes of the May 22, 2012 workshop.

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- 1.4** To approve an award of \$100 cash payment to a graduating 8th grade student.
- 1.5** To approve the School Library Media Specialist job description as presented.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Marnie Carrick seconded by Kiersten Robbins, to approve the following business affairs agenda item **2.0** through **2.9**;

Motion carried by unanimous roll call vote.

- 2.0** To approve budget transfers in the amount of \$23,488.69 for period May 9, 2012 through June 5, 2012 as presented, noting that Commissioner approval was not required, as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.
- 2.1** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **April 2012** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **April 30, 2012**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.2** To approve the June 5, 2012 current expense bill list for check numbers 13105 to 13152 totaling \$221,831.16.0
- 2.3** To approve the Interlocal Services Agreement with the Pohatcong Township Board of Education for contracted School Business Administration Services for the 2012-13 school year at a fee of \$68,952 and for the 2013-14 school year at a fee of \$68,952 as presented.
- 2.4** To approve the Chief School Administrator and the Business Administrator to issue checks and make budget transfers necessary to close out the 2011-12 school year.
- 2.5** To authorize the Business Administrator to close the petty cash account as of June 30, 2012 and reopen the 2012-13 petty cash account in the amount of \$300 as of July 1, 2012.
- 2.6** To approve a student lunch price of \$2.75 and milk price of \$0.50 for the 2012-13 school year.
- 2.7** To approve a one time Horizon Dental premium renewal rate of 4% to be held for the 2012-13 and 2013-14 school years.
- 2.8** To approve the service agreement between the Bloomsbury Board of Education and EMC2 for services, which are defined in the agreement and billed at \$850 in total upon the signing of the agreement, and on-site technological support and maintenance billed at an hourly rate of \$75 per the presented agreement.
- 2.9** To approve the second renewal of the transportation contract with Brad and Kim Dalrymple, Inc. for the 2012-13 student home to school bus routes at a cost of \$14,594.76.

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C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Marianne Treanor, seconded by Marnie Carrick, to approve the following personnel affairs agenda item **3.0** through **3.10**;

Motion carried by unanimous roll call vote.

- 3.0** To approve Barbara Hofler, OTR/L to provide occupational therapy services for the 2012-13 school year at an hourly rate of \$86.
- 3.1** To approve Pediatric Workshop to provide physical therapy services for the 2012-13 school year at an hourly rate of \$107.
- 3.2** To approve Elspeth Sawyer, OTR to provide occupational therapy services for the 2012-13 school year at an hourly rate of \$60.
- 3.3** To approve Hunterdon County Educational Services Commission (HCESC) to provide related services to identified students for the 2012-13 extended school year, per their rate schedule as presented.
- 3.4** To approve the Hunterdon County Educational Services Commission (HCESC) to provide speech and language therapy services for the 2012-13 school year at the contract specified rates as presented.
- 3.5** To approve the Hunterdon County Educational Services Commission (HCESC) to provide Child Study Team services for the 2012-13 school year per the presented contract.
- 3.6** To approve Tina Glackin as a teacher for the 2012 extended school year for five hours a day, 30 days total from 7/9/12 through 8/16/12 at the contract specified hourly rate.
- 3.7** To approve Linda Payne as an aide for the 2012 extended school year for three hours a day, 16 days total from 7/9/12 through 8/2/12 at an hourly rate to be determined.
- 3.8** To approve Kathleen Barbee as a nurse for the 2012 extended school year for three hours a day, 16 days total from 7/9/12 through 8/2/12 at the contract specified hourly rate.
- 3.9** To amend original appointments and newly appoint stipend positions as follows:
 - 5/6th grade Battle of the Books Karen Bolmarcich
 - 7/8th grade Battle of the Books Stacey Skene
- 3.10** To approve Ashley Ripp, a student at Caldwell College, to observe the kindergarten throughout the fall of 2012.

D. Consent Agenda Motion: School Affairs

Motion made by Karyn Frey, seconded by Marianne Treanor, to approve the following school affairs agenda item **4.1**;

Motion carried by unanimous roll call vote.

- 4.1** To approve the following building use requests:
 - Bloomsbury Recreation from 7/9/12 through 8/10/12 from 1:00 pm to 3:00 pm in the all-purpose for summer recreation.

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IX. OLD AND NEW BUSINESS

Mr. Slattery referred to Bloomsbury's Professional Development Plan for the 2012-13 school year for the Board's review. The plan has already been approved by the County office and will be included on the 6/26 agenda for Board approval. Karyn Frey thanked Sally Pulcini for her work on the plan.

Marianne Treanor asked the status of the Board's "wish list" items for the end of the year. Mr. Slattery said that the administration was working through the list.

The Board discussed awarding the "Mac Briggs" award, in the amount of \$250, to a graduating student and felt that it was a good idea. As a result, the following motion was offered:

Motion made by Karyn Frey, seconded by Marianne Carrick to approve issuing the "Dale Briggs Award" in the amount of \$250 to a graduating eighth grade student.

Motion carried by unanimous roll call vote.

X. PUBLIC COMMENT

Joanna Murphy asked about the about the approval of a School Library Media Specialist job description. Mr. Slattery said that it pertained to a new position that would be established and filled.

XI. EXECUTIVE SESSION

Motion by Karyn Frey, seconded by Kiersten Robbins, that be it

RESOLVED, that the Board of Education adjourn to executive session at 8:11 pm to discuss personnel issues.

Motion carried unanimous voice vote.

XII. RECONVENE

Motion by Karyn Frey, seconded by Marianne Treanor, that the Board of Education returns to regular session at 10:30 pm.

Motion carried unanimous voice vote.

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XIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:31 p.m. on a motion by Karyn Frey, seconded by Marnie Carrick.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Respectfully submitted,

Board Member