

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – March 12, 2019 at 7:00 p.m.
Approved April 9, 2019

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Daniela Albright called the meeting to order at 7:01 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Daniela Albright read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Daniela Albright
Vice-President, Kristin Santoro
John Tufaro
Kaydeon Whidbee

Absent

John Albright arrived at 7:03 pm

Others Present

Dr. Jenniffer Marycz, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary

Flag Salute - Pledge of Allegiance led by February Super Student of the Month Griffin Butts

II. PRESENTATIONS

None

III. PTO REPORT

Renee Bickert stated that Paint Night was successful and that the organization is planning a Mother's Day event. Upcoming events include the Talent Show in March, Kid's Bingo in April, Teacher Appreciation Week in May and Field Day in June.

IV. COMMITTEE REPORTS

C. Negotiations Committee

Daniella Albright told the Board the first negotiation meeting with the BEA was scheduled for March 27th.

V. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Dr. Marycz reported that the district underwent its QSAC review and she believed it went well. The official scores from the County Office are yet to be determined.

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Dr. Marycz said that the New Jersey Commissioner of Education visited the District on Friday, March 8th. He commented on how impressed he was with the school.

Dr. Marycz told the Board she, along with eight other Superintendents in the state, were invited to attend an administrative trip to China to observe schools in that country.

Dr. Marycz discussed potential FY19 calendar revisions should the district have additional snow days.

VI. PUBLIC COMMENT

None

VII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Daniela Albright, seconded by Kristin Santoro, to approve the following board affairs agenda items **1.1** through **1.4**;

Motion carried by roll call vote. All members voting in the affirmative with John Albright abstaining from 1.1 and 1.2.

1.1 To approve the minutes of the February 13, 2019 regular meeting.

1.2 To approve the minutes of the February 13, 2019 executive session.

1.3 To approve the second reading and adoption of the following policies and regulations:

- Policy 0141.1: Board Member and Term – Sending District
- Policy 0141.2: Board Member and Term – Receiving District
- Policy 2422: Health and Physical Education
- Policy 2431.3: Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
- Policy 2610: Educational Program Evaluation
- Policy 4219: Commercial Driver's License Controlled Substance and Alcohol Use Testing
- Policy & Regulation 5111: Eligibility of Resident/Nonresident Students
- Policy 5330.04: Administering an Opioid Antidote
- Regulation 5330.04: Administering and Opioid Antidote
- Policy 5337: Service Animals
- Policy 5756: Transgender Students
- Policy & Regulation 7440: School District Security
- Policy 8561: Procurement Procedures for School Nutrition Programs
- Policy 8860: Memorials
- Policy 2415.06: Unsafe School Choice Option
- Regulation 2460.8: Special Education – Free and Appropriate Public Education

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- Regulation 5530: Substance Abuse
- Policy & Regulation 5600: Student Discipline/Code of Conduct
- Policy & Regulation 5611: Removal of Students for Firearm Offenses
- Policy & Regulation 5612: Assaults on District Board of Education Members or Employees
- Policy & Regulation 5613: Removal of Students for Assaults with Weapons Offense
- Policy & Regulation 8461: Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

1.4 To approve the first reading of the following policies and regulations:

- Policy 2428.1: Standards-Based Instructional Priorities
- Policy 2610: Educational Program Evaluation
- Policy 2622: Student Assessment
- Policy 3144.12: Certification of Tenure Charges-Inefficiency
- Policy 3224: Evaluation of Principals, Vice-Principals, and Assistant Principals
- Regulation 3224: Evaluation of Principals, Vice-Principals, and Assistant Principals
- Policy 4212: Attendance
- Regulation 4212: Support Staff Attendance

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Kristin Santoro, seconded by Daniela Albright, to approve the following business affairs agenda items **2.1** through **2.4**;

Motion carried by unanimous roll call vote.

- 2.1** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **January 2019** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **January 31, 2019**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.2** To approve the March 12, 2019 current expense bill list for check numbers 16594 to 16615 totaling \$235,990.01.
- 2.3** To approve a joint transportation agreement with the Warren County Special Services School District for the 2019-2020 school year with an Administrative Fee of 4%.
- 2.4** To approve the following resolution:

Motion to approve the tentative 2019-2020 school district budget as follows;

BE IT RESOLVED that the tentative budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

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	Budget	Local Tax Levy
General Fund	\$2,980,467	\$1,842,559
Special Revenue Fund	42,689	
Total Base Budget	\$3,023,156	\$1,842,559

BE IT FURTHER RESOLVED, that a public hearing be held on May 2, 2019 at the Bloomsbury School for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

BE IT FRUTHER RESOLVED that the Bloomsbury Board of Education includes in the proposed budget the adjustment for the use of banked cap in the amount of \$31,812. The additional funds are included in the base budget and will be used for additional staff. The said need will be completed by the end of the 2019-20 budget year and will not be deferred or incrementally completed over a longer period of time.

WHEREAS, the Bloomsbury Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$7,500 for all staff and board members.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Daniela Albright, seconded by Kristin Santoro, to approve the following school affairs agenda items **4.1** through **4.2**.

Motion carried by unanimous roll call vote.

4.1 To approve the attendance of staff members at the following conferences:

- Angela Vinchur to attend the Person Centered Case Management meeting on 3/15/19 in Flemington, NJ. Cost is mileage.
- Matt Garfein to attend the Indoor Air Quality Training meeting on 4/26/19 in Branchburg, NJ. Cost is mileage.

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- Kim Rohrer and Deb Hill-Whipple to attend the Seminar for Educators: Holocaust Ed on 4/1/19 in Branchburg, NJ. Cost is \$15/person registration and mileage.
- Kim Rohrer and Deb Hill-Whipple to attend the Holocaust Preparation Trip on 4/12/19 in Washington DC.
- Auburn Donaruma and Angela Vinchur to the Conscious Discipline – Ignite and Excite seminar on 3/20/19 in Flemington, NJ. Cost is \$75/person registration and mileage.

4.2 To approve the district’s Student Safety Data System Report for the period of 9/1/18 to 12/31/18 reporting zero incidents, zero HIBs, zero other incidents leading to removal, five HIB trainings and five HIB programs.

VIII. OLD AND NEW BUSINESS

Dr. Marycz discussed altering the PreK schedule for the 2019-2020 school year. She proposed eliminating the three day a week or five day a week option for the four and five year old students and automatically making them five days a week while expanding the hours of the program to 8:30 am to 12:00 pm. This would allow more time for concentration on kindergarten skill readiness. Dr. Marycz also suggested making the three year old program two days a week so has to separate them from the four and five year olds. She recommended the three year olds attending on Tuesday’s and Thursday’s for two hours a day.

The Board discussed and agreed with the schedule. The Board also considered the tuition rate considering that the program would now be automatically five days a week with expanded day hours for the four and five year old students. The Board decided to increase the annual tuition rate to \$2,850 for four and five year students and charging \$1,700 for the three year old students.

John Albright told the Board that the Phillipsburg Board of Education would be voting on its preliminary FY20 budget on March 18th.

IX. PUBLIC COMMENT

None

X. EXECUTIVE SESSION

Motion by Kristin Santoro, seconded by Daniela Albright, that be it

RESOLVED, that the Board of Education adjourn to executive session at 7:34 pm to discuss Student, Personnel and Legal issues.

Motion carried unanimous voice vote.

XI. RECONVENE

Motion by Daniela Albright, seconded by Kristin Santoro, that the Board of Education returns to regular session at 8:10 pm.

Motion carried unanimous voice vote.

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XII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:11 pm on a motion by Daniela Albright, seconded by Kristin Santoro.

Motion carried by unanimous voice vote.

Respectfully submitted,

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Board Member