

**BLOOMSBURY BOARD OF EDUCATION**  
**Regular Meeting Minutes – November 12, 2019 at 7:00 p.m.**  
**Approved December 10, 2019**

**I. INTRODUCTORY ITEMS**

**CALL TO ORDER:**

President, Daniela Albright called the meeting to order at 7:01 p.m. and asked everyone to please stand for the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS ACT:**

Daniela Albright read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

**ROLL CALL**

Present

President, Daniela Albright  
Vice-President, Kristin Santoro  
John Albright  
Kaydeon Whidbee

Absent

John Tufaro

Others Present

Dr. Jenniffer Marycz, Chief School Administrator  
Tim Mantz, Board Secretary

Flag Salute

**II. PRESENTATIONS**

Dr. Marycz and Daniela Albright conducted the Honor Roll presentation.

Deb Hill-Whipple and Kim Rohrer presented on their Holocaust trip and thanked the Board for the experience.

**III. PTO REPORT**

Renee Bickert said that the Halloween Carnival held on November 22<sup>nd</sup> went well, the pie sale would end tomorrow and that the book swap was scheduled for 11/22. In December the Holiday Shop would open on 12/2 and the PTO would host “Breakfast with Santa” and the staff holiday breakfast.

**IV. COMMITTEE REPORTS**

**D. Bloomsbury Sustainability Committee**

Daniela Albright said that the Phillipsburg Board of Education still has not passed the motion regarding the feasibility study.

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**V. CHIEF SCHOOL ADMINISTRATOR’S REPORT**

Dr. Marycz said that parent/teacher conferences held last week went very well.

Dr. Marycz told the Board the school’s Veteran’s Day Celebration was held yesterday and twelve veterans were in attendance.

Dr. Marycz stated that it was “American Education Week” and parents have been invited in to observe classes.

Dr. Marycz was excited to announce the possibility of having a Chinese student come to the Bloomsbury School for two weeks sometime this year. Details to come.

Dr. Marycz thanked Tracy Holt for agreeing to stay on until the end of December.

**VI. PUBLIC COMMENT**

None

**VII. ACTION ITEMS: Chief School Administrator’s Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by Daniela Albright, seconded by Kristin Santoro, to approve the following board affairs agenda items **1.1** through **1.3**;

Motion carried by roll call vote.

*\*These items were tabled until the December meeting.*

**1.1** To approve the minutes of the October 8, 2019 regular meeting.

**1.2** To approve the second reading and adoption of the following policies and regulations:

- Policy 3159: Teaching Staff Member/School District Reporting Responsibilities
- Policy & Regulation 3218: Use, Possession, or Distribution of Substances
- Policy & Regulation 4218: Use, Possession, or Distribution of Substances
- Policy 4219: Commercial Driver’s License Controlled Substance and Alcohol Use
- Policy 5517: School District Issued Student Identification Cards
- Policy & Regulation 6112: Reimbursement of Federal and Other Grant Expenditures
- *Policy & Regulation 7440: School District Security\**
- Policy & Regulation 8600: Student Transportation
- Policy 8630: Bus Driver/Bus Aide Responsibility
- Regulation 8630: Emergency School Bus Procedures
- Policy 8670: Transportation of Special Needs Students
- Policy 9210: Parent Organizations

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- Policy 9400: Media Relations

**1.3** To approve the Memorandum of Agreement between the Bloomsbury Board of Education and Law Enforcement.

**1.4** *To approve the Bloomsbury Board of Education's 2019-20 school goals.\**

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Kristin Santoro, seconded by Daniela Albright, to approve the following business affairs agenda items **2.1** through **2.3**;

Motion carried by unanimous roll call vote.

**2.1** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **September 2019** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **September 30, 2019**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**2.2** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **October 2019** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **October 31, 2019**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**2.3** To approve the November 12, 2019 current expense bill list for check numbers 16904 to 16961 totaling \$262,864.31.

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by Daniela Albright, seconded by Kristin Santoro, to approve the following personnel affairs agenda items **3.1** through **3.2**;

Motion carried by unanimous roll call vote.

**3.1** To hire Lauren Vasko as a full-time special education teacher for the 2019-20 school year, beginning on September 23, 2019, at a salary of \$51,730, Step 5 BA, prorated for time worked.

**3.2** To amend Tracy Holt's letter of resignation to reflect a termination date of 12/31/19.

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**D. Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by Kristin Santoro, seconded by Daniela Albright, to approve the following school affairs agenda items **4.1** through **4.3**;

Motion carried by unanimous roll call vote.

**4.1** To approve the attendance of staff members at the following conferences:

- Angela Matus and Katie Scuderi to attend the Youth Mental Health First Aid training on 12/4/19 in Basking Ridge, NJ. Cost is \$50 registration and mileage expense.
- Angela Matus to attend the McKinney Vento training on 10/18/19 in Flemington, NJ. Cost is mileage expense.

**4.2** To approve the following field trips:

- Grades K-5 to The Franklin Institute on 4/17/20 in Philadelphia, PA.

**4.3** To approve the placement of the identified student in the Somerset Secondary Academy Alternative Academic Program for the 2019-20 school year, beginning September 16, 2019, at a cost of \$4,060 per month prorated for time in attendance.

**VIII. OLD AND NEW BUSINESS**

Daniela Albright congratulated Dr. Marycz on her new contract approved at the October meeting. She thanked her for all of her hard work.

Dr. Marycz reported that she had spoken to John Comegno about initiating the feasibility study and that he is working on the steps that need to be taken.

**IX. PUBLIC COMMENT**

None

**X. EXECUTIVE SESSION**

Motion by Daniela Albright, seconded by Kristin Santoro, that be it

RESOLVED, that the Board of Education adjourn to executive session at 7:42 pm to discuss Student, Personnel and Legal issues.

Motion carried unanimous voice vote.

**XI. RECONVENE**

Motion by Daniela Albright, seconded by Kristin Santoro, that the Board of Education returns to regular session at 8:15 pm.

Motion carried unanimous voice vote.

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**XII. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:16 pm on a motion by Daniela Albright, seconded by Kristin Santoro.

Motion carried by unanimous voice vote.

Respectfully submitted,

Respectfully submitted,

Tim Mantz  
Board Secretary/B.A.

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Board Member