

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – May 1, 2018 at 7:00 p.m.
Approved June 20, 2018

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Craig Levesque called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Craig Levesque read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Craig Levesque
Vice-President, Daniela Albright
Kristin Santoro

Absent

John Albright

Others Present

Dr. Jenniffer Marycz, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary

Flag Salute

II. PRESENTATIONS

Dr. Marycz and Craig Levesque presented the Honor Roll recipients.

Dr. Marycz and Mr. Mantz presented the School Performance Report and the 2018-19 Budget.

III. PTO REPORT

Renee Bickert provided an update as to the PTO's current events including the Tricky Tray. She stated that they would be hosting an Arts & Crafts Show in October.

IV. COMMITTEE REPORTS

None

V. CHIEF SCHOOL ADMINISTRATOR'S REPORT

None

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VI. PUBLIC COMMENT

Debra Hill-Whipple inquired about the salaries included in the FY19 budget.

VII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Craig Levesque, seconded by Daniela Albright, to approve the following board affairs agenda items **1.1** through **1.2**;

Motion carried by unanimous roll call vote.

1.1 To approve the minutes of the April 10, 2018 regular meeting.

1.2 To approve sharing the cost of a \$500 Briggs Memorial Scholarship award with the BEA with the Board of Education's share to be \$400.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Daniela Albright, seconded by Kristin Santoro, to approve the following business affairs agenda items **2.1** through **2.6**;

Motion carried by unanimous roll call vote.

2.1 To approve budget transfers in the amount of \$21,714.10 for the period April 11, 2018 through May 1, 2018 as presented, noting that Commissioner approval was not required, as the year to date transfers on a cumulative basis did not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

2.2 To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **March 2018** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **March 31, 2018**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2.3 To approve the May 1, 2018 current expense bill list for check numbers 16189 to 16218 totaling \$273,135.74.

2.4 To adopt the following resolution to approve the 2018-19 school district budget;

BE IT RESOLVED to approve the 2018-2019 school district budget as follows:

	Budget	Local Tax Levy
General Fund	\$3,319,807	\$1,775,242
Special Revenue Fund	45,848	
Total Base Budget	\$3,365,655	\$1,775,242

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WHEREAS, the Bloomsbury Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$7,500 for all staff and board members.

- 2.5** To approve a Shared Services Agreement with the Greenwich Township Board of Education for Occupational Therapy services for the 2018-19 school year, not to exceed 6 hours per week, billed at an hourly rate of \$52.71.
- 2.6** To approve a shared services agreement for a Child Study Team Case Manager for the 2018-19 school year with the Greenwich Township School District whereas the Greenwich Township Board of Education will reimburse the Bloomsbury Board of Education 40% of the total cost, salary and benefits package, for the time of the Child Study Team Case Manager equaling two days per week.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Kristin Santoro, seconded by Craig Levesque, to approve the following personnel affairs agenda items **3.1** through **3.10**;

Motion carried by unanimous roll call vote.

- 3.1** To offer re-employment to the following tenured certified staff for the 2018-19 school year at the proper step of the salary guide.

Name	Position	FTE	Step/Degree
Pulcini, Dianna	Teacher	1	TBD
Bolmarcich, Karen	Teacher	1	TBD
Lemasters, Alane	Teacher	1	TBD

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Duerring, Michele	Teacher	1	TBD
Hill-Whipple, Debra	Teacher	1	TBD
MacLennan, Donna	Teacher	1	TBD
Mottley, Kelly	Teacher	1	TBD
Nitzsche, Dana	Teacher	1	TBD
Pulcini, Sally	Teacher	1	TBD
Scuderi, Katie	Nurse	1	TBD
Woodruff, Eric	Teacher	1	TBD
Woodruff, Graziella	Social Worker	1	TBD

3.2 To offer re-employment for the 2018-2019 school year to the following non-tenured certified staff at the appropriate step on the salary guide.

Name	Position	FTE	Step/Degree
Dominguez, Susan	Teacher	.4	TBD
Rohrer, Kim	Teacher	1	TBD
Wahalla-Roman, Jessica	Teacher	.55	TBD

3.3 To offer employment to the listed Support Staff for the 2018-2019 school year.

<u>Clerical</u>	<u>Job Title</u>	<u>Months per year</u>	<u>Salary</u>
Eich, Linda	Secretary	12 Full Time	TBD
<u>Operations</u>			
Garfein, Matt	Head Custodian	12 Full Time	TBD
Piazza, Frank	Custodian	12 Part Time	TBD
<u>Aides</u>			
Chang, Grace	Classroom Aide	10 Part Time	TBD
Linthwaite, Jennifer	Classroom Aide	10 Part Time	TBD
Vitale, Nancy	Classroom Aide	10 Part Time	TBD
<u>Treasurer</u>			
Fischer, Patti	Treasurer		TBD

3.4 To appoint the following stipend positions for the 2017-18 school year to be paid at the contract specified rate:

Anti-Bullying Specialist	Graziella Woodruff
I&RS Coordinator	Grazeilla Woodruff
I&RS Coordinator	Dana Nitzsche
Homework Club Advisor	Dana Nitzsche
Math Club Advisor	Kim Rohrer
Teacher in Charge	Sally Pulcini
Teacher in Charge	Deb Hill-Whipple

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Student Council Advisor
Peer to Peer Advisor
Anti-Bullying Coordinator

Deb Hill-Whipple
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- 3.5** To approve all certified staff to provide home instruction for the 2018-19 school year, as needed, at the contract specified rate.
- 3.6** To approve all certified staff for detention duty and after school academic sessions for the 2018-19 school year at the contract specified rate.
- 3.7** To approve Gayle Lewis to provide occupational therapy services for the 2018 extended school year at an hourly rate of \$50.
- 3.8** To approve Nicholas Pope as a substitute teacher for the 2017-18 school year.
- 3.9** To approve K.A.N Consulting to provide LDT-C and related Child Study Team consulting services on an as needed basis throughout the 2018-19 school year at the following rate schedule:
 - \$460 per initial evaluation
 - \$410 per re-evaluation
 - \$75 per hour for any additional meetings or services rendered
- 3.10** To approve Allison Peck to provide physical therapy services for the 2018-19 school year at a rate of \$85 per hour.

VIII. OLD AND NEW BUSINESS

None

IX. PUBLIC COMMENT

None

X. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:24 pm on a motion by Craig Levesque, seconded by Kristin Santoro.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Respectfully submitted,

Board Member