BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – October 11, 2016 at 7:00 p.m.
Approved November 8, 2016

I. INTRODUCTORY ITEMS

CALL TO ORDER**:**
Vice-President, Craig Levesque called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:
Craig Levesque read the following statement:
The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present	Absent
Vice-President, Craig Levesque	President, Kevin Kerfoot
Daniela Albright	
Rebecca Petri	
Peggy Shelton	

Others Present
Maria Eppolite, Superintendent
Tim Mantz, Business Administrator/Board Secretary
Jeff Caccese, Board Attorney

Flag Salute - Pledge of Allegiance led by September Super Student of the Month Phoebe Montemurro

II. PRESENTATIONS

None

III. PTO REPORT

Colleen Kerfoot said that, to date, the Spooky Sprint had approximately 75 registrants and had received $5,000 in corporate sponsors. She also said that the organization is trying to coordinate a second Halloween parade through town.

IV. COMMITTEE REPORTS

None

V. EXECUTIVE SESSION

Motion by Craig Levesque, seconded by Rebecca Petri, that be it

RESOLVED, that the Board of Education adjourn to executive session at 7:03 pm to discuss Student, Personnel and Legal issues.

Motion carried unanimous voice vote.

VI. RECONVENE

Motion by Craig Levesque, seconded by Peggy Shelton, that the Board of Education returns to regular session at 8:01 pm.

Motion carried unanimous voice vote.

Upon the conclusion of Executive Session, the following motion was brought before the Board:

Motion made by Craig Levesque, seconded by Peggy Shelton, to approve the following resolution:

Whereas, and as fully and appropriately discussed and reviewed in Executive Session, regarding student number 8765483360, and after providing notice and a full opportunity for hearing, and upon the recommendation of the Superintendent, it is hereby resolved that student number 8765483360 shall be provided a thorough and efficient public education, including transportation, within the Phillipsburg Board of Education, for the 2016-17 school year.

Motion carried by unanimous roll call vote.

VII. PUBLIC COMMENT

Attorney Thomas Ferguson Esq. asked how the notes from this meeting would be transcribed. He was told that the minutes from this evening's meeting would be on the November agenda for approval. Once approved, they would be available to the public.

VIII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Craig Levesque, seconded by Peggy Shelton, to approve the following board affairs agenda items **1.1** through **1.6**;

Motion carried by unanimous roll call vote.

1.1 To approve the minutes of the September 13, 2016 regular meeting.

1.2 To approve the second reading and adoption of the following policies:

- Policy 1220 Employment of Chief School Administrator (Revised)
- Policy 1310 Employment of School Business Administrator/Board Secretary (Revised)
- Policy 3111 Creating Positions (Revised)
- Policy 3124 Employment Contract (Revised)
- Policy 3125 Employment of Teaching Staff Members (Revised)
- Policy 3125.2 Employment of Substitute Teachers (Revised)
- Policy & Regulation 3126 District Mentoring Program (Revised)
- Policy 3141 Resignation (Revised)
- Policy & Regulation 3144 Certification of Tenure Charges (Revised)
- Policy 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
- Policy 3231 Outside Employment as Athletic Coach (Revised)
- Policy 3240 Professional Development for Teachers and School Leaders (Revised)
- Regulation 3240 Professional Development for Teachers and School Leaders (Revised)
- Policy 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
- Policy 5305 Health Services Personnel (Revised)
- Regulation 5330 Administration of Medication (Revised)
- Policy 5350 Student Suicide Prevention (Revised)
- Regulation 535 Student Suicide (Revised)
- Policy 9541 Student Teachers/Interns (Revised)
- Policy 1140 Affirmative Action Program (Revised)
- Policy 1523 Comprehensive Equity Plan (Revised)
- Policy 1530 Equal Employment Opportunities (Revised)
- Regulation 1530 Equal Employment Opportunity Complaint Procedure (Revised)
- Policy 1550 Affirmative Action Program for Employment and Contract Practices (Revised)
- Policy & Regulation 2200 Curriculum Content (Revised)
- Policy 2260 Affirmative Action Program for School and Classroom Practices
- Policy & Regulation 2411 Guidance Counseling (Revised)
- Policy & Regulation 2423 Bilingual and ESL Education (Revised)
- (Revised)
- Policy 2610 Educational Program Evaluation (Revised)
- Policy 2622 Student Assessment (Revised)
- Policy 5750 Equal Education Opportunity (Revised)
- Policy 5755 Equity in Educational Programs and Services (Revised)
- Policy 5339 Screening for Dyslexia (Revised)
- Policy 7481 Unmanned Aircraft Systems (UAS also known as Drones) (Revised)
- Policy & Regulation 8441 Care of Injured and Ill Persons (Revised)
- Policy 8630 Bus Driver/Bus Aide Responsibility (Revised)
- Regulation 8630 Emergency School Bus Procedures (Revised)

1.3 To approve the Comprehensive Maintenance Plan (CMP).
1.4 To approve the Annual Maintenance Budget Amount Worksheet (M-1).
1.5 To approve the Statement of Assurance for the 2016-2017 NJ Quality Single Accountability Continuum (QSAC).
1.6 To approve the Nursing Services Plan.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Peggy Shelton, seconded by Rebecca Petri, to approve the following business affairs agenda item **2.1** through **2.3**;

Motion carried by unanimous roll call vote.

2.1 To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **August 2016** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **August 31, 2016**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2.2 To approve the October 11, 2016 current expense bill list for check numbers 15413 to 15445 totaling $346,414.24.

2.3 To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **September 2016** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **September 30, 2016**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Rebecca Petri, seconded by Craig Levesque, to approve the following personnel affairs agenda items **3.1** through **3.9**;

Motion carried by unanimous roll call vote.

3.1 To approve Professional Education Services, Inc. to provide educational instruction services to the identified student, while a client at High Focus Centers of Branchburg, NJ, beginning on September 6, 2016 for two hours a day, five days a week at an hourly rate of $39.00.

3.2 To approve Marnie Carrick to perform two hours of primary class observation pending letter from Northampton County Community College.

3.3 To approve Erick Negrin as a substitute teacher for the 2016-17 school year.

3.4 To approve a medical leave of absence for Linda Eich beginning November 15, 2016 through an anticipated return date of December 20, 2016.

3.5 To approve Lisa Hutchinson as a secretary leave replacement from November 15, 2016 through an anticipated end date of December 20, 2016.

3.6 To approve a medical leave of absence for Graziella Woodruff beginning November 14, 2016 for an approximate 4-6 week duration.

3.7 To accept the resignation of Darren Lynch effective September 28, 2016.

3.8 To approve the hiring of Frank Piazza as a part-time custodian for the 2016-17 school year, beginning September 30, 2016, at an hourly rate of $13.30.

3.9 To approve Kevin Mamrak as a substitute custodian for the 2016-17 school year.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Daniela Albright, seconded by Craig Levesque, to approve the following school affairs agenda items **4.1** through **4.2**;

Motion carried by unanimous roll call vote.

4.1 To approve the following field trips:

- 6th grade to the Kidsbridge Tolerance Museum on 10/20/16 in Ewing, NJ.
- PreK, K and 1st grade to the West Portal Pumpkin Patch on 10/28/16 in Asbury, NJ.
- PreK through 2nd grade to Desales University on 3/21/17 in Center Valley, PA.
- Student Council to Great Adventure on 5/24/17 in Jackson, NJ.
- 3rd & 4th grade to Ellis Island on 5/26/17 in New York, NY.

4.2 To approve the attendance of staff members at the following conferences:

- Graziella Woodruff to HIB Prevention Training on 11/2/16 in Toms River, NJ. Cost is $125 registration fee.

IX. OLD AND NEW BUSINESS

None

X. PUBLIC COMMENT

None

XI. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:07 pm on a motion by Craig Levesque, seconded by Rebecca Petri.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Respectfully submitted,

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Board Member