

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – April 8, 2014 at 7:00 p.m.
Approved May 13, 2014

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Kevin Kerfoot called the meeting to order at 7:04 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Kevin Kerfoot read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Kevin Kerfoot
Vice-President, Craig Levesque
Sara Dickinson
Peggy Shelton

Absent

Others Present

Maria Eppolite, Superintendent
Tim Mantz, Business Administrator/Board Secretary

Flag Salute - Pledge of Allegiance led by March Super Student of the Month Nola Kerfoot

II. COMMUNICATIONS TO THE BOARD

None

III. PRESENTATION

None

IV. PTO REPORT

Beth Roles said that the Tricky Tray is scheduled for May 2nd, Kid's Bingo went well, the PTO will be buying ukulele's for the music program and helping to pay to upgrade the school's sound system.

V. COMMITTEE REPORTS

None

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VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Ms. Eppolite said that George Chando, Superintendent of the Phillipsburg School District, and Kevin DeGerolamo, the Phillipsburg Board of Education President, had requested they be allowed to attend the June 10th Board meeting to provide an update with regard to the new high school construction. The Board granted the presentation.

VII. PUBLIC COMMENT

None

VIII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Peggy Shelton, seconded by Craig Levesque, to approve the following board affairs agenda items **1.1** through **1.2**;

Motion carried by unanimous roll call vote.

1.1 To approve the minutes of the March 11, 2014 regular meeting.

1.2 To approve the submission of the grant application for the 2014 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC WEST Subfund for the purposes described in the application, in the amount of \$3,100, for the period of July 1, 2014 through June 30, 2015.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Craig Levesque, seconded by Kevin Kerfoot, to approve the following business affairs agenda item **2.0** through **2.3**;

Motion carried by unanimous roll call vote.

2.0 To approve budget transfers in the amount of \$14,511.59 for period March 12, 2014 through April 8, 2014 as presented, noting that Commissioner approval was not required, as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

2.1 To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **February 2014** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **February 28, 2014**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2.2 To approve the April 8, 2014 current expense bill list for check numbers 14108 to 14148 totaling \$326,112.67.

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2.3 To approve a joint transportation agreement with the Sussex County Regional Transportation Cooperative for the 2014-2015 school year with an Administrative Fee of 4%.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Kevin Kerfoot, seconded by Peggy Shelton, to approve the following personnel affairs agenda item **3.1** through **3.3**;

Motion carried by unanimous roll call vote.

3.1 To approve Robert Miller as a substitute teacher for the 2013-14 school year.

3.2 To approve Erin Snyder as a substitute teacher for the 2013-14 school year.

3.3 To approve Kerson Philippe as a substitute custodian for the 2013-14 school year.

D. Consent Agenda Motion: School Affairs

Motion made by Sara Dickinson, seconded by Kevin Kerfoot, to approve the following school affairs agenda item **4.1** through **4.4**;

Motion carried by unanimous roll call vote.

4.1 To approve the following building use requests:

- i. Student Council on 4/12/14 from 10:00 am to 3:00 pm on school grounds for a car wash.
- ii. Work Family Connection on 4/19/14 from 7:00 pm to 9:00 pm in the gym for a meeting.
- iii. Leaders to Leaders on 4/30/14 from 4:00 pm to 6:00 pm in the library for a mentoring meeting.

4.2 To approve Kristin Race, a student at Bloomsburg University, to observe three classrooms, PreK and K for a total of 7-1/2 hours during the 2013-14 school year.

4.3 To approve Erin Snyder, a student at the College of St. Elizabeth, to complete classroom observations during the 2013-14 school year.

4.4 To approve the attendance of staff members at the following conferences:

- Kathleen Barbee to the “Update: NJ’s Anti-Bullying Bill of Rights” training on 5/1/14 in Monroe Township, NJ. Cost is \$75 registration and mileage expense of \$18.60 (60 miles @ \$.31/mile).
- Deb Hill-Whipple to the “Update: NJ’s Anti-Bullying Bill of Rights” training on 5/1/14 in Monroe Township, NJ. Cost is \$75 registration and mileage expense of \$17.05 (55 miles @ \$.31/mile).

IX. OLD AND NEW BUSINESS

None

X. PUBLIC COMMENT

None

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XI. EXECUTIVE SESSION

Motion by Kevin Kerfoot, seconded by Craig Levesque, that be it

RESOLVED, that the Board of Education adjourn to executive session at 7:17 pm to discuss Student, Personnel and Legal issues.

Motion carried unanimous voice vote.

XII. RECONVENE

Motion by Kevin Kerfoot, seconded by Peggy Shelton, that the Board of Education returns to regular session at 8:05 pm.

Motion carried unanimous voice vote.

XIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:06 pm on a motion by Kevin Kerfoot, seconded by Peggy Shelton.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Respectfully submitted,

Board Member