

**BLOOMSBURY BOARD OF EDUCATION**  
**Regular Meeting Minutes – November 11, 2014 at 7:00 p.m.**  
**Approved December 9, 2014**

**I. INTRODUCTORY ITEMS**

**CALL TO ORDER:**

President, Kevin Kerfoot called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS ACT:**

Kevin Kerfoot read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

**ROLL CALL**

Present

President, Kevin Kerfoot  
Vice-President, Craig Levesque  
Rebecca Petri  
Peggy Shelton

Absent

Sara Dickinson arrived at 7:11 p.m.

Others Present

Maria Eppolite, Superintendent  
Tim Mantz, Business Administrator/Board Secretary

Flag Salute - Pledge of Allegiance led by October Super Student of the Month Daniel Jordan

**II. COMMUNICATIONS TO THE BOARD**

Kevin Kerfoot referred to a letter from The Board of Chosen Freeholders County of Hunterdon urging all Hunterdon County school districts to consider county wide consolidation.

**III. PRESENTATION**

None

**IV. PTO REPORT**

Kathi Jordan said that the Holiday Corner and Holiday Luncheon were scheduled for December

**V. COMMITTEE REPORTS**

C. Negotiations

Kevin Kerfoot said that the first negotiation session with the BEA was scheduled for December 8<sup>th</sup>.

**BLOOMSBURY BOARD OF EDUCATION**  
**Regular Meeting Minutes-November 11, 2014 at 7:00 p.m.**  
**Approved December 9, 2014**

**VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Ms. Eppolite said that Bloomsbury's choice student number would be capped at 33 students in 2015-16. This would leave one seat available for next year.

Ms. Eppolite said that the district is preparing for PARCC and that seventeen new laptops were recently purchased utilizing REAP federal grant money.

**VII. PUBLIC COMMENT**

None

**VIII. ACTION ITEMS: Chief School Administrator's Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by Kevin Kerfoot, seconded by Peggy Shelton, to approve the following board affairs agenda items **1.1** through **1.9**;

Motion carried by unanimous roll call vote.

**1.1** To approve the minutes of the October 14, 2014 regular meeting.

**1.2** To approve the second reading and adoption of the following policies and regulations:

Policy 2412 Home Instruction Due to Health Condition

Policy 2417 Pupil Intervention and Referral Services

Policy 2481 Home or Out of School Instruction

Policy 3283 Electronic Communication Between Teaching Staff Members and Students

Policy 4283 Electronic Communication Between Support Staff Members and Students

Policy and Regulation 5200 Attendance

Policy and Regulation 5610 Suspension

Policy and Regulation 5611 Removal of Students for Firearms Offenses

Policy and Regulation 5612 Assaults on District Board of Education Members or Employees

Policy and Regulation 5613 Removal of Students for Assaults with Weapons Offenses

Policy 5630 Expulsion

Policy and Regulation 8462 Reporting Potentially Missing or Abused Children

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Rebecca Petri, seconded by Kevin Kerfoot, to approve the following business affairs agenda item **2.0** through **2.3**;

Motion carried by unanimous roll call vote.

**BLOOMSBURY BOARD OF EDUCATION**  
**Regular Meeting Minutes-November 11, 2014 at 7:00 p.m.**  
**Approved December 9, 2014**

- 2.0** To approve budget transfers in the amount of \$14,500 for period October 15, 2014 through November 11, 2014 as presented, noting that Commissioner approval was not required, as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.
- 2.1** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **September 2014** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **September 30, 2014**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.2** To approve the November 11, 2014 current expense bill list for check numbers 14459 to 14490 totaling \$301,876.51.
- 2.3** To enter into a joint transportation agreement with the Greenwich Township School District for the 2014-15 school year at a total annual cost to Greenwich of \$298.66 with terms as presented.

**D. Consent Agenda Motion: School Affairs**

Motion made by Peggy Shelton, seconded by Kevin Kerfoot, to approve the following school affairs agenda item **4.1** through **4.3**;

Motion carried by unanimous roll call vote.

- 4.1** To approve the attendance of staff members at the following conferences:
- Dana Nitzsche to the School Improvement Panel Training on 10/21/14 in Paramus, NJ. Cost is mileage expense of \$23.47 (75.7 miles @ \$.31/mile).
  - Donna MacLennan to the "NJACE Science Education Institute: Engineering Design and Technology" workshop on 2/26/15 in Somerville, NJ. Cost is \$100 registration fee.
  - Graziella Woodruff to the "Updates on the Children's System of Care" workshop on 11/20/14 in Washington, NJ. Cost is mileage expense of \$5.58 (18 miles @ \$.31/mile).
  - Graziella Woodruff to the "School Counselor Confidentiality, Notes, Files & Health Plans versus 504 Plans" seminar in Ringoes, NJ. Cost is \$15.50 (50 miles @ \$.31/mile).
- 4.2** To approve the following field trips:
- 8<sup>th</sup> grade to Hershey Park on 5/15/15 in Hershey, PA.
  - 6<sup>th</sup> grade to the Liberty Science Center on 4/24/15 in Jersey City, NJ.
  - 4<sup>th</sup> grade to the New Jersey State House & Old Barracks on 4/2/15 in Trenton, NJ.
- 4.3** To approve the following building use requests:
- i. BES PTO from 12/8/14 to 12/12/14 from 8:30 am to 3:00 pm in the front hallway for the Holiday Corner.
  - ii. BES PTO on 12/19/14 in the gym for the Holiday Luncheon.

**BLOOMSBURY BOARD OF EDUCATION**  
**Regular Meeting Minutes-November 11, 2014 at 7:00 p.m.**  
**Approved December 9, 2014**

**IX. OLD AND NEW BUSINESS**

The Board discussed the results of the November 4<sup>th</sup> election.

**X. PUBLIC COMMENT**

None

**XI. EXECUTIVE SESSION**

Motion by Kevin Kerfoot, seconded by Rebecca Petri, that be it

RESOLVED, that the Board of Education adjourn to executive session at 7:13 pm to discuss Student, Personnel and Legal issues.

Motion carried unanimous voice vote.

**XII. RECONVENE**

Motion by Kevin Kerfoot, seconded by Peggy Shelton, that the Board of Education returns to regular session at 7:30 pm.

Motion carried unanimous voice vote.

**XIII. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:31 pm on a motion by Kevin Kerfoot, seconded by Sara Dickinson.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz  
Board Secretary/B.A.

Respectfully submitted,

\_\_\_\_\_  
Board Member