

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – October 14, 2014 at 7:00 p.m.
Approved November 11, 2014

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Kevin Kerfoot called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Kevin Kerfoot read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Kevin Kerfoot
Vice-President, Craig Levesque
Sara Dickinson
Rebecca Petri

Absent

Peggy Shelton

Others Present

Maria Eppolite, Superintendent

Flag Salute - Pledge of Allegiance led by September Super Student of the Month Ny’Ajah Gill

II. COMMUNICATIONS TO THE BOARD

None

III. PRESENTATION

None

IV. PTO REPORT

None

V. COMMITTEE REPORTS

None

VI. CHIEF SCHOOL ADMINISTRATOR’S REPORT

None

VII. PUBLIC COMMENT

None

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VIII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Kevin Kerfoot, seconded by Craig Levesque, to approve the following board affairs agenda items **1.1** through **1.9**;

Motion carried by roll call vote. All members voting in the affirmative with Rebecca Petri abstaining from motions 1.1 – 1.4.

- 1.1** To approve the minutes of the June 10, 2014 regular meeting.
- 1.2** To approve the minutes of the June 10, 2014 executive session.
- 1.3** To approve the minutes of the September 9, 2014 regular meeting.
- 1.4** To approve the minutes of the September 9, 2014 executive session.
- 1.5** To approve the first reading of the following policies and regulations:
 - Policy 2412 Home Instruction Due to Health Condition
 - Policy 2417 Pupil Intervention and Referral Services
 - Policy 2481 Home or Out of School Instruction ...
 - Policy 3283 Electronic Communication Between Teaching Staff Members and Students
 - Policy 4283 Electronic Communication Between Support Staff Members and Students
 - Policy and Regulation 5200 Attendance
 - Policy and Regulation 5610 Suspension
 - Policy and Regulation 5611 Removal of Students for Firearms Offenses
 - Policy and Regulation 5612 Assaults on District Board of Education Members or Employees
 - Policy and Regulation 5613 Removal of Students for Assaults with Weapons Offenses
 - Policy 5630 Expulsion
 - Policy and Regulation 8462 Reporting Potentially Missing or Abused Children
- 1.6** To approve the following school level objectives for the 2014-15 school year:
 - 1. By June 2015, 85% of the total population of students in grades 1-8 will score an 80% or better on the end of year LinkIt Math benchmark assessment.
 - 2. By June 2015, 85% of the total population of students in grades 3-8 will score an 80% or better on the end of year LinkIt reading benchmark with a specific emphasis on information text.
- 1.7** To approve the Comprehensive Maintenance Plan (CMP).
- 1.8** To approve the Annual Maintenance Budget Amount Worksheet (M-1).

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1.9 To approve the following resolution:

M.H. and C.H. o/b/o T.H. v. Bloomsbury Board of Education

WHEREAS, the Parents and the District have determined to resolve this dispute without resorting to court proceedings, and the Administration recommends such resolution to the Board in accordance with the terms of the Settlement Agreement and Release presented to the Board for approval.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Education agrees to resolve the dispute in accordance with such terms; and

BE IT FURTHER RESOLVED THAT all actions required to effectuate this settlement are authorized.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Rebecca Petri, seconded by Craig Levesque, to approve the following business affairs agenda item **2.1** through **2.4**;

Motion carried by unanimous roll call vote.

- 2.1** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **August 2014** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **August 31, 2014**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.2** To approve the October 14, 2014 current expense bill list for check numbers 14405 to 14458 totaling \$312,791.31.
- 2.3** To accept the Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report on Administrative Findings for the Year Ending June 30, 2014 and order that a copy be filed in the business office and with the New Jersey Department of Education.
- 2.4** To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan.

Audit for Year Ending June 30, 2014

Schedule of findings of Non-Compliance	None
<i>Summary of Recommendations</i>	
1. Administrative Practices and Procedures	None
2. Financial Accounting and Reporting	None
3. School Purchasing Programs	None
4. School Food Service	None
5. Student Body Activities	None
6. Applications for State School Aid	None

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7. Pupil Transportation	None
8. Facilities and Capital Assets	None
9. Miscellaneous	None
10. Follow-up on prior year findings	None

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Craig Levesque, seconded by Kevin Kerfoot, to approve the following personnel affairs agenda item **3.1** through **3.6**;

Motion carried by unanimous roll call vote.

3.1 To approve Meghan Whipple as a substitute teacher for the 2014-15 school year.

3.2 To approve Robert Hurte as a substitute teacher for the 2014-15 school year.

3.3 To appoint the following student activity stipend positions for the 2014-15 school year, costs to be determined, per the pending teacher's contract:

Yearbook	Eric Woodruff
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3.4 To hire Robert Miller as an aide for the 2014-15 school year at an annual salary of \$17,278.

3.5 To approve the Agreement between the Bloomsbury Board of Education and the Bloomsbury Education Association for the period of July 1, 2014 to June 30, 2015 as presented.

3.6 To offer employment to the listed Support Staff for the 2014-2015 school year.

<u>Clerical</u>	<u>Job Title</u>	<u>Months per year</u>	<u>Salary</u>
Eich, Linda	Secretary	12 Full Time	\$41,150

Operations

Andrews, Dan	Custodian	12 Part Time	\$12.70/hr
Weber, Steven	Head Custodian	12 Full Time	\$58,549

Aides

Lindner, Beverly	Classroom Aide	10 Part Time	\$23,052
Payne, Linda	Classroom Aide	10 Part Time	\$17,750
Vitale, Ann	Classroom Aide	10 Part Time	\$17,750
Vitale, Nancy	Classroom Aide	10 Part Time	\$17,745
Anderson, Rachel	Classroom Aide	10 Part Time	\$17,745

Treasurer

Fischer, Patti	Treasurer		\$2,485
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D. Consent Agenda Motion: School Affairs

Motion made by Kevin Kerfoot, seconded by Rebecca Petri, to approve the following school affairs agenda item **4.1** through **4.3**;

Motion carried by unanimous roll call vote.

4.1 To approve the attendance of staff members at the following conferences:

- Suzie French-Gonzalez to CPI Training on 10/13/14 in Belvidere, NJ. Cost is \$25 registration fee and mileage expense of \$9.92 (32 miles @ \$.31/mile).

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- Rachel Anderson to CPI Training on 10/13/14 in Belvidere, NJ. Cost is \$25 registration fee and mileage expense of \$9.92 (32 miles @ \$.31/mile).
- Rick Arlotto to CPI Training on 10/16/14 in Belvidere, NJ. Cost is \$25 registration fee and mileage expense of \$9.92 (32 miles @ \$.31/mile).
- Dana Nitzsche to CPI Training on 10/16/14 in Belvidere, NJ. Cost is \$25 registration fee and mileage expense of \$9.92 (32 miles @ \$.31/mile).
- Jenniffer Marycz to CPI Training on 10/16/14 in Belvidere, NJ. Cost is \$25 registration fee and mileage expense of \$9.92 (32 miles @ \$.31/mile).
- Michelle Duerring to CPI Training on 10/16/14 in Belvidere, NJ. Cost is \$25 registration fee and mileage expense of \$9.92 (32 miles @ \$.31/mile).
- Graziella Woodruff to CPI Training on 10/16/14 in Belvidere, NJ. Cost is \$25 registration fee and mileage expense of \$9.92 (32 miles @ \$.31/mile).
- Graziella Woodruff to the “Intro to ABA and Teaching Verbal Behavior in the Classroom” workshop on 10/20/14 & 10/21/14 in Annandale, NJ. Cost is mileage expense of \$7.44 (24 miles @ \$.31/mile).
- Nancy Vitale to the “Intro to ABA and Teaching Verbal Behavior in the Classroom” workshop on 10/20/14 & 10/21/14 in Annandale, NJ. Cost is mileage expense of \$7.44 (24 miles @ \$.31/mile).
- Graziella Woodruff to the “Special Education Law in New Jersey” workshop on 11/14/14 in Edison, NJ. Cost is \$189.99 registration fee and mileage expense of \$29.76 (96 miles @ \$.31/mile).
- Lisa Arlotto to the 47th Annual Conference on Reading & Writing on 1/23/15 in New Brunswick, NJ. Cost is \$180 registration fee.
- Sally Pulcini to the 47th Annual Conference on Reading & Writing on 1/23/15 in New Brunswick, NJ. Cost is \$180 registration fee and mileage expense of \$25.42 (82 miles @ \$.31/mile).

4.2 To approve the following field trips:

- 8th grade to Camp Bernie on 10/1/14 through 10/2/14 in Port Murray, NJ.
- 5th grade to RVCC on 10/16/14 in Branchburg, NJ.
- 8th grade to the Clinton Township Middle School on 10/17/14 in Clinton, NJ.

4.3 To approve the following parent drivers for the field trip to Clinton Township Middle School:

- Tom Matthews
- Victoria Haggerty
- Michele Evanowski
- JoAnna Murphy
- Kathleen Jordan

IX. OLD AND NEW BUSINESS

None

X. PUBLIC COMMENT

Rich Lipsky asked about the District’s policy for allowing parents to transport students to field trips. He inquired about using buses instead of parent drivers, asked about how

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students with various allergies were cared for and asked if the District trusted the parents to drive. He also questioned the absentee policy.

XI. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:30 pm on a motion by Kevin Kerfoot, seconded by Rebecca Petri.

Motion carried by unanimous voice vote.

Respectfully submitted,

Maria Eppolite
Superintendent

Respectfully submitted,

Board Member