

# BLOOMSBURY BOARD OF EDUCATION

## REGULAR SCHOOL BOARD MEETING

May 2, 2017 7:00 p.m.

*Mission Statement: "The Bloomsbury School District, in partnership with parents and the community, will provide challenging educational programs that enable all students to achieve their full academic potential and to develop the social skills necessary to become life-long learners and responsible, productive members of the school, community, and society. Growth and development of the student as a whole requires the need to address the social and emotional development of students as well. Therefore, in addition to challenging students academically, we will focus on the core values of respect, responsibility, tolerance, caring, trustworthiness, and citizenship."*

## Agenda

### I. INTRODUCTORY ITEMS

A. Call the Meeting to Order

B. Reading of the Notice of Public Meeting-

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the The Express Times & The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

C. Roll Call

|                  |       |
|------------------|-------|
| Daniela Albright | _____ |
| Kevin Kerfoot    | _____ |
| Craig Levesque   | _____ |
| Kristin Santoro  | _____ |
| Peggy Shelton    | _____ |

D. Flag Salute – Mina Hyndman, April Primary School Super Student of the Month  
Jessica Korbobo, April Middle School Super Student of the Month

### II. PRESENTATION

- FY18 Budget Presentation

### III. PTO REPORT

### IV. COMMITTEE REPORTS

A. Policy/Personnel/Education

B. Buildings & Grounds/Finance

### V. CHIEF SCHOOL ADMINISTRATOR'S REPORT

### VI. PUBLIC COMMENT

Public comments are invited on matters pertaining only to the agenda. All participants will be given five (5) minutes to state their issue. **All audience participants must state their name and address before speaking.** Thank you for understanding.

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**VII. ACTION ITEMS: Chief School Administrator’s Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda items **1.1** through **1.2**.

**1.1** To approve the minutes of the April 11, 2017 regular meeting.

**1.2** To approve the second reading and adoption of the following policies and regulations:

- Bylaw 000.02: Introduction
- Policy 2464: Gifted & Talented Students
- Policy 2622: Student Assessment
- Policy and Regulation 3160 & 4161: Physical Education
- Policy and Regulation 5116: Education of Homeless Students
- Policy 8350: Records Retention

**ROLL CALL VOTE**

|          |       |          |       |
|----------|-------|----------|-------|
| Albright | _____ | Levesque | _____ |
| Shelton  | _____ | Kerfoot  | _____ |
| Santoro  | _____ |          |       |

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda items **2.1** through **2.8**.

**2.1** To approve budget transfers in the amount of \$1,500 for the period April 12, 2017 through May 2, 2017 as presented, noting that Commissioner approval was not required, as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

**2.2** To approve the May 2, 2017 current expense bill list for check numbers 15697 to 15724 totaling \$276,159.72.

**2.3** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **March 2017** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **March 31, 2017**, after review of the secretary’s monthly financial report and upon consultation with the appropriate

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district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**2.4** To adopt the following resolution to approve the 2017-18 school district budget;

BE IT RESOLVED to approve the 2017-18 school district budget as follow;

|                      |               |                |
|----------------------|---------------|----------------|
|                      | Budget        | Local Tax Levy |
| General Fund         | \$3,184,783   | \$1,740,433    |
| Special Revenue Fund | <u>43,533</u> |                |
| Total Base Budget    | \$3,228,316   | \$1,740,433    |

WHEREAS, the Bloomsbury Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$7,500 for all staff and board members.

**2.5** To approve a Shared Services Agreement with the Greenwich Township Board of Education for Occupational Therapy services for the 2017-18 school year, not to exceed 6 hours per week, billed at an hourly rate of \$50.

**2.6** To approve a shared services agreement for a Head of Buildings & Grounds for the 2017-18 school year with the Greenwich Township School District whereas the Greenwich Township Board of Education will reimburse the Bloomsbury Board of

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Education 20% of the total cost, salary and benefits package, for the time of the Head of Buildings & Grounds equaling one day per week.

- 2.7 To approve a shared services agreement for a Child Study Team Case Manager for the 2017-18 school year with the Greenwich Township School District whereas the Greenwich Township Board of Education will reimburse the Bloomsbury Board of Education 40% of the total cost, salary and benefits package, for the time of the Child Study Team Case Manager equaling two days per week.
- 2.8 To approve a Shared Services Agreement with the Greenwich Township Board of Education for Speech Therapy services for the 2017 extended school year running from 7/5/17 to 8/3/17, not to exceed 1 hour per week, billed at an hourly rate of \$40.

**ROLL CALL VOTE**

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|----------|-------|----------|-------|
| Albright | _____ | Levesque | _____ |
| Shelton  | _____ | Kerfoot  | _____ |
| Santoro  | _____ |          |       |

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda items 3.1 through 3.7.

- 3.1 To approve Allison Peck to provide physical therapy services for the 2017-18 school year at a rate of \$85/hour.
- 3.2 To approve Dana Nitzsche as a teacher for the 2017 extended school year for 4.5 hours a day, 18 days total from 7/5/17 through 8/3/17 at the contract specified hourly rate.
- 3.3 To approve Cindy Peck as a nurse for the 2017 extended school year for 4 hours a day, 18 days total from 7/5/17 through 8/3/17 at an hourly rate of \$34.37.
- 3.4 To approve all certified staff to provide home instruction for the 2017-18 school year, as needed, at the contract specified rate.
- 3.5 To approve all certified staff for detention duty and after school academic sessions for the 2017-18 school year at the contract specified rate.
- 3.6 To approve Invo HealthCare Associates to provide speech and language pathology services for the 2017-18 school year at an hourly rate of \$82.
- 3.7 To approve Gayle Lewis to provide occupational therapy services for the 2017 extended school year at an hourly rate of \$50.

**ROLL CALL VOTE**

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|----------|-------|----------|-------|
| Albright | _____ | Levesque | _____ |
| Shelton  | _____ | Kerfoot  | _____ |
| Santoro  | _____ |          |       |

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**D. Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following student affairs agenda items **4.1** through **4.2**.

**4.1** To approve the following field trips:

- 8<sup>th</sup> grade to Camp Bernie on 9/21/17 & 9/22/17 in Port Murray, NJ.

**4.2** To approve the attendance of staff members at the following conferences:

- Jenniffer Marycz to instructional rounds to observe and share information about teaching styles with other districts on 5/16/17 at the Branchburg School District in Branchburg, NJ.
- Eric Woodruff to instructional rounds to observe and share information about teaching styles with other districts on 5/16/17 at the Branchburg School District in Branchburg, NJ.

ROLL CALL VOTE

|          |       |          |       |
|----------|-------|----------|-------|
| Albright | _____ | Levesque | _____ |
| Shelton  | _____ | Kerfoot  | _____ |
| Santoro  | _____ |          |       |

**VIII. OLD AND NEW BUSINESS**

**IX. PUBLIC COMMENT**

Public comments are invited on any educationally pertinent subject. All participants will be given five (5) minutes to state their issue. **All audience participants must state their name and address before speaking.** Thank you for understanding.

**X. ADJOURNMENT**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m.

VOICE VOTE